



AGENDA - BOARD OF DIRECTOR'S MEETING

Thursday November 24th, 2005
Kensington, PE

ITEM I: CALL TO ORDER

ITEM II: ADDITIONS TO AGENDA

ITEM III: MINUTES OF PREVIOUS MEETING

ITEM IV: CORRESPONDENCE

ITEM V: TREASURER'S REPORT

ITEM VI: COMMITTEE REPORTS

- (a) Accountants
- (b) Awards
- (c) Championships
- (d) Coaches
- (e) Competitions
- (f) Evaluators
- (g) Judges
- (h) Marketing
- (i) Membership
- (j) Recreational Skating
- (k) Skater Development
- (l) Synchronized Skating
- (m) Sport PEI

ITEM VII: NEW BUSINESS

1. Can Skate Week 2 Events Calendar

ITEM VIII: NEXT MEETING

ITEM IX: ADJOURNMENT

SKATE CANADA PEI

Minutes of the Board of Directors' Meeting

Thursday, November 24th, 2005

6:30pm

Five Lane Lounge, Kensington

| Board Position | Name |
|---------------------------|---------------------------|
| Chairperson | Elizabeth MacKay |
| Vice Chair | Mary Ellen McInnis |
| Past Chair | Nancy Hashie |
| Secretary | BJ Sandiford |
| Treasurer | Tanya O'Brien |
| Executive Director | Glen Flood |

Chairs

| | |
|-----------------------------|---------------------------|
| Accountants | Nancy Hashie |
| Awards | Vacant |
| Competitions | Barb Mayhew |
| Coaching | Carolyn Tessier |
| NCCP Rep | Kim Duffy |
| Judges | June Easter |
| Evaluators | Shannon Richard |
| Marketing | Vacant |
| Membership | Darlene Gallant |
| Recreational Skating | Susan Gallant |
| Skater Development | Lisa Frizzell |
| Synchronized Skating | Mary Ellen McInnis |

Club Reps

| | |
|--------------------------|--------------------------|
| Alberton | Susan Yeo Davison |
| Charlottetown | Barb Waite |
| Cornwall & Area | Kelly Boulter |
| Evangeline | Yvonne Cormier |
| Kensington | Calvin MacLean |
| Montague | Linda Boudreault |
| O'Leary | Juanita Gallant |
| Pownal | Douglas Matheson |
| Rustico | Michelle MacNeill |
| Sherwood Parkdale | Sharon Fortier |
| Summerside | Joanne Parnham |
| Tignish | Brian Tremblay |
| Tyne Valley | |

Also present were Joe Perry, Brendan MacAulay and Heather Pollard.

Names in bold were present.

Item I: **Call to order:** Elizabeth MacKay called the meeting to order at 6:35 pm.
A quorum was determined.

Item II: **Additions to the Agenda:** Additions under Competitions were:
Inter Club and ADL
It was moved by Barb Mayhew that the agenda be accepted as amended.
Seconded by Mary Ellen McInnis.

MOTION CARRIED

Item III: **Minutes from the Previous Meeting:** The minutes for the meeting held on Nov 24, 2005 were moved to be accepted as presented by June Easter.
Seconded by Calvin MacLean **MOTION CARRIED**

Item IV: **Correspondence:** Elizabeth summarized the following correspondence.

- A Thank You card was received from Kensington.
- A Thank You email was received from Summerside.

Both correspondences were thanking the section for promoting CANSkate week and for bringing Debbi Wilkes to visit their clubs.

Item V: **Treasurer's Report: No report.**

- Elizabeth reported that the cheque came from SKATECanada and that the section is now flush with money again.

Item VI: **Committee Reports:**

Accountants: Report attached.

- Barb Mayhew reported that the accounting workshop, presented by Gordon Markham, was not as overwhelming as she had expected.
 - o The CPC system is quick and works well.
 - o It is going to require more officials to run the program.

Awards: No report.

- Mary Ellen reported that the award information is online.
- The Clubs only need to submit nominees for the 7 SKATECanada and 1 PEI Section awards. (None of the awards titled "Award of Excellence")
- Deadline for the nominations is Jan 31, 2006.

Championships: Report attached.

- Sharon Fortier read the report.
- Some highlights are:
 - o Approx. 10 sub committees have been set up
 - o 7 teams have confirmed travel and accommodations.
 - o City of Charlottetown is very supportive with PR, volunteer resources, gifts and professional advice.
 - o Applications for volunteers are available from your club and online.
 - o A press release was published on Nov 17, by the City of Charlottetown.
 - o Matthew Beardsley produced a TV story which is presently airing on Eastlink. Contact – matthew.beardsley@corp.eastlink.ca

Coaches: No report.

- Carolyn reported background checks for coaches now have a new restriction. The photo identification must now be notarized by a lawyer or a notary.

NCCP: No report.

Competitions: Report attached

- Barb also reported that the announcements are out for ADL, Interclub and Friendship, and STAR. Registration forms and summary forms are included.
- The next session for the Canada Winter Games Team is Sunday, Nov 27.
- The Sectional Banquet will also be on Sunday, Nov 27.
- Elizabeth reported that Sectionals in Nova Scotia were very pleasant and successful.

- Calvin MacLean presented the corrections and additions to the ADL technical package.
 - o Elizabeth requested that Calvin post the corrections and additions online.
- O'Leary has requested \$450 in funding from the Section to help with hosting the Interclub competition.
- A request came from the East, inquiring about funding if they also hold an Interclub competition.

Barb Mayhew made a motion that if there is an Interclub competition held in the east, that upon the receipt of a budget, they should receive the same funding as the Interclub competition in the west.

Seconded by Mary Ellen McInnis

MOTION CARRIED

- The Interclub budget was deferred back to O'Leary for clarification on the subject of revenue.
- O'Leary requested sanction to charge admission to the Interclub competition.

Evaluators: Report attached

- Shannon has a long list of test days so far.
- The OBO system of judging will be used at all invitational competitions in the section, this season.

Judges: Report attached

- Tanya Gallant will be the Tech Rep for the Interclub competition.

Marketing: No report.

- Elizabeth reported that Danny Lane gave a Posting to Online workshop to all committee chairs.

Membership: No report.

- Darlene Gallant reported that 1390 skaters have been registered so far.
- Evangeline, O'Leary and Tignish have not registered yet.
- Registration has increased nationally.
- Elizabeth reported that CANSkate Week was great. Debbi Wilkes had a fantastic time.
 - o She and Debbi promise to travel to Montague.
 - o She thanked all the clubs for their hospitality.
 - o Good publicity was received from the Journal Pioneer.

Recreational Skating: Report attached.

Skater Development: Report attached.

Synchronized Skating: No Report.

- Mary Ellen reported that Renée Eldershaw confirmed that all the rules for the Eastern Regional Festival of Synchronized Skating are up to date.
- Mary Ellen is aiming to have a Synchro clinic in December.
- Bringing in a national level Festival coach, to give a classroom workshop to the coaches, was discussed.
- Friendship Synchro announcements have been sent to N.S. and N.B. section offices.
- Skate Dartmouth's Synchro announcement is out.

Sport PEI: Report attached.

Item VII:

New Business

Events Calendar: Danny Lane requested that clubs send him their events so that he can post them.

Item VIII: Next Meeting

The next meeting will be held on Tuesday, January 24, 2006
Sport PEI, in Charlottetown at 6:30

Item IX: Adjournment

Barb Mayhew moved that the meeting be adjourned at 7:30.
Seconded by Barb Waite

MOTION CARRIED

**Susan Yeo Davison announced that there will be a Festive Skating
Presentation by the skaters of the Eastern Challenge Team on Friday,
December 9th at 7pm at Cahill Stadium, Summerside cost \$5**

BJ Sandiford, Secretary
November 23, 2005

Reports

Accountants Committee Report

Hi all,

I am sending this letter out to you all and would appreciate a note back to let me know if you might be available for the competition that I have put you in charge of. I do not have all dates for the club ones as of yet so I will only do those that I have. If you are able to do any of the assignments please e-mail me back asap. Once that is done then we will decide how many more accountants you require and who they will be.

Cheers
Nancy

Date - to - Skate - February 3, 4, & 5

Chief Accountant - Nancy Hashie
Computer Accountant - Barb Mayhew

Interclub - January 28 O'Leary

Chief Accountant - Nancy Hackett
Computer Accountant - Wendy Fraser

ADL - March 4

Chief Accountant - Mary Ellen McInnis
Computer Accountant - Debbie Tweddy

STAR - February 24, 25, & 26 Kensington

Chief Accountant - Barb Moase
Computer Accountant - Danny Lane

Festival Synchro - Charlottetown
February 10, 11, & 12

Chief Accountant - Libby Colwill
Computer Accountant - June Easter

Club Competitions

| | | |
|---------------|------------------|--------------------|
| O'Leary | January 14, 2006 | June Easter |
| Evangeline | January 13, 2006 | Nancy Hashie |
| Alberton | January 17 | Wendy Fraser |
| Summerside | January 9 | Janice MacKinnon |
| Pownal | January 9 | Mary Ellen McInnis |
| Charlottetown | January 18 | Connie Gauthier |
| Montague | January 17 | Mary Ellen McInnis |
| Tignish | January 10 | Nancy Hackett |
| Kensington | January 16 | Barb Mayhew |
| Tyne Valley | January 14 | Libby Colwill |

Please remember that each of the club competitions will require two accountants. Once we have confirmed all of these competitions you and I can decide who else you will require to work. So if you only see your name on here once do not fear you will be called to work at the competitions.

Awards Committee Report – Not Available

Championships Committee Report – Not Available

Coaches Committee Report – Not Available

Competitions Committee Report

November 17, 2005

Sectionals have been completed and all skaters did well. P.E.I. will be represented at Eastern Challenge as follows:

Pre Novice by Denise Davison, Lindsay Richardson, Jennifer Parnham and Marion Sinclair-Waters.

Novice: Rachael MacAulay, Isabelle Keeler and Lindsay Moore.

Our Sectional banquet will be held on November 27, 2005 at the Red Rooster in Crapaud.

I have received confirmation from D. Alex MacDonald that they will sponsor a STARSkate segment. We are still looking for 1 more sponsor. The announcement was sent to all clubs on November 17 via email except for Evangeline, which will receive a paper copy the night of the section meeting. Clubs were asked to notify me if they could not open the file and I would provide a paper copy the night of the Section meeting. The announcement should also be on the website now.

The ADL announcement is now available on the website.

Canada Games Training team will be having its 2nd session on November 27. All training team members have been contacted.

Respectively submitted

Barb Mayhew
Competition Chair

Evaluators Committee Report

Nov. 24th 2005

Not much new to report, since last month. I have sent a list of test dates booked for the season to all judges and trial judges to mark on their calendars. As we get closer to these dates I will send out information regarding what tests are available and times. I would like to see current accredited judges more active and sending out list of test days may help them plan their schedules to accommodate some test days. All trial judges are kept up to date via e-mail of upcoming test days including list of tests available as soon as they are available to me. I haven't had a lot of response from these girls- hopefully as test season gets into full swing they will become more active. There are test days scheduled throughout the province so hopefully they can at least get to ones in their area. I have at least one trial judge that is willing to travel to get in some trial judging. That's about all that's new for now.

Shannon

Judges Committee Report – Not Available

Marketing Committee Report – Not Available

Membership Committee Report

Report for Nov.22/2005
Submitted by Darlene Gallant

Please find reports copied for mtg. A special thanks to Debby Wilkes for helping promote the CANskate Program at our local clubs and inspiring youth to start and remain in our Skate Canada Program.

Also another thank -you to Danny Lane for posting our stats on our Web page.

Recreational Skating Committee Report – Not Available

Skater Development Committee Report

November 18, 2005

COMPETITIVE CLUB

The first session of Competitive Club was held in Crapaud on November 13, 2005. Twelve (12) skaters have registered for the training program, with seven (7) participating as "A Team" members and five (5) skaters on the "B Team". Gord McNeilly performed the off-ice cardio training and Julie MacNeill did the on-ice portion. The next session will take place in Crapaud on December 11th.

SECTIONALS

The Sectionals banquet will take place in Crapaud at the Red Rooster at 3:00pm following Canada Games Training. Medals, plaques and the BMO Financial Group Award of Merit will be awarded at this time.

OFF-ISLAND TRAINING FUND

The deadline is fast approaching for Off-Island Training funds. Six (6) skaters have applied and received funds ranging in the amounts of \$300 - \$800 each. The deadline for applications is November 30, 2005.

Sincerely,

Lisa Frizzell
Skater Development Chair

Synchronized Skating Committee Report

There have been no new rules or amendments to any of the qualifications for Synchro Teams this year.

I am still working on a seminar and hope to know more possibly before our meeting on Thursday. I have asked the coaches their opinion on time frame for this to see what would be more beneficial to all.

Friendship Synchro Announcement is out and just a reminder to the clubs that it will be on a first come basis for registration.

Sport PEI

I have been working with Terry Bernard on club updates for Kid Sport across the province. If there are clubs that have names into Kid Sport and have not recieved the funding please let me know so we can track down the paper work. I have handled the usual correspondence from Skate Canada and the Section as well. I have updated the website with NCCP coaching information, competitions, results and press releases to name a few. I have been working with Debbie Wilkes on a Sport P.E.I. project that will include her offering a session to all Sports, athletes, coaches, etc. on How to Handle the Media. The date is not yet confirmed, but it probably will run in December. I wanted to also remind the Canada Games Program about the St.John Canada Games funding program in St. John New Brunswick. The deadline is the first Monday in March. Sport P.E.I.'s Christmas Party is going to be on December 7th at the Rodd Charlottetown.

Respectfully submitted

Glen Flood

Executive Director