



AGENDA - BOARD OF DIRECTOR'S MEETING

Wednesday November 22th, 2006

Kensington Rink

Time: 6:30 pm

ITEM I: CALL TO ORDER

ITEM II: ADDITIONS TO AGENDA

ITEM III: MINUTES OF PREVIOUS MEETING

ITEM IV: CORRESPONDENCE

ITEM V: TREASURER'S REPORT

ITEM VI: COMMITTEE REPORTS

- A. Accountants
- B. Awards
- C. Coaches
- D. Competitions
- E. Evaluators
- F. Judges
- G. Marketing
- H. Membership
- I. Recreational Skating
- J. Skater Development
- K. Synchronized Skating
- L. Sport P.E.I.
- K. Approval of Committee Reports

ITEM VII: OLD BUSINESS

ITEM VIII: NEW BUSINESS

Skate Canada ACGM

ITEM IX: NEXT MEETING

ITEM X: ADJOURNMENT

Minutes for the PEI Section Board Meeting, November 22nd, 2006
Held at Community Gardens Arena, Kensington, PEI

Members Present: Glen Flood, Darlene Oatway, Vodia Frizzell, Cynthia Mitchell, Lisa Frizzell, Shannon Richards, Mary Ellen McInnis, Yvonne Cormier, Karen Ellis, Vanessa Hackett, Lynn Gallant, Kelly Dawn Oliver, Rosalie Profitt, Juanita Gallant, Susan Yeo-Davison, Carolyn Tessier, Elizabeth MacKay, Candace Woodside, Tanya O'Brien, Barbara Waite, Sharon Fortier

Proceedings

Meeting called to order at 6:30pm by Chair, Elizabeth MacKay.

No additions were brought forth to the agenda.

A motion to approve the November 22nd agenda was made by Mary Ellen McInnis, and seconded by Lisa Frizzell. Motion carried.

The minutes from the previous Board meeting were approved with no errors or omissions. A motion to approve the minutes was made by Cynthia Mitchell, and seconded by Rosalie Profitt. Motion carried.

Chair Elizabeth brought forth some **Correspondance** from Gordon Markham of Ontario, who received and honorarium of \$200 from Skate Canada PEI, and donated the money back to PEI's Skater Development Fund. A letter also came from the Bank of Montreal regarding sponsorship of Provincial StarSkate, and a letter from PEI's Community and Cultural Affairs regarding amateur sport funding. A thank you card was received from Jean Mayhew for the donation to the Zamboni fund at Community Gardens in her late husband Clair's memory. Vodia brought a faxed letter from Brendan MacAulay, inquiring about the upcoming dance seminar with Rob Fraser. He was wondering if Rob were available for lessons for his daughter, who is on her Diamond dances. Vodia agreed to ask Rob whether or not he would be available to share some extra ice time and lessons with the Gold and Diamond dancers. Lisa Frizzell made a motion that *if* Rob were available, the Section would subsidize the extra ice time. Half of the cost would be covered by the section, and the other half, plus lesson costs, would be the responsibility of the skater. The motion was seconded by Darlene Oatway. Motion carried.

Tanya gave the **Treasurer's Report**. She passed around copies of the income statement, and outlined that the major expense was in Skater Development. The Sectionals competition made roughly \$800.00 in revenue.

The **Committee Reports** were given and most are available on the website, www.skatepei.ca.

Elizabeth gave the **Accountants Report**, as Nancy was not in attendance. Elizabeth mentioned that Sectionals was the first CPC event for the accountants and judges here on the Island, and it went over very well.

Joanne was not in attendance to give the **Awards Report**, so nothing to report. However, the awards banquet at Sectionals was described as successful.

Carolyn Tessier gave the **Coaches Report**. One of the main points she touched on was that all coaches had their proper accreditations.

Cheryl was not in attendance to give the **Competitions Report**, however, it was mentioned that forms for Skate Dartmouth have not been out yet. Elizabeth said that those interested could visit the Skate Dartmouth website at www.dartmouthskatingclub.ca.

Shannon Richards gave the **Evaluators Report**, and said that there are only 7 evaluators on the Island. She mentioned that this year, since there are only a few able to judge competitive tests, the option of taking competitive tests was offered to competitive skaters at Sectionals. One skater took advantage of this option, and was successful. Shannon said the evaluators are looking at offering that option at StarSkate.

Darlene Oatway gave the **Judges Report**, and said there are only 8 judges available to judge club competitions this year. Darlene said she's been contacting judges from past years to see if they're willing to help out with judging this year. Shannon Richards said she'd willing to train any Senior skaters who were interested in training to judge.

Glen Flood gave the **Marketing Report**, and he said there was nothing new to report. As of meeting night, there were 4 figure skating calendars left.

Susan Yeo-Davison gave the **Membership Report**, and said that the response to the Canskate Week advertisement in the Journal Pioneer and the Guardian was positive. She also said that some of the Section members were not registered with Skate Canada, and stressed that they should register as soon as possible, so that they are covered during any events. Susan said membership is down roughly 330 skaters from last year, but that was without membership figures from 2 clubs.

Vodia Frizzell gave the **Recreational Skating Report**, and touched on the Dance Seminar which will be conducted by Rob Fraser on December 10th. She is also organizing a freestyle seminar, tentatively scheduled for January 3rd in Crapaud. Vodia has been in contact with a coach and a choreographer, one from N.B., and one from

N.S., and she says they've agreed to conduct the freestyle seminar on January 3rd. The deadline for the applications for this seminar will be December 20th. Vodia also said she needs to know any program assistants who have reached either 5 or 10 year milestones.

Lisa Frizzell gave the **Skater Development Report**. She said there are 12 skaters registered for competitive club this year, and there are 2 coaches. Lisa mentioned that Denise Davison was the recipient of this year's Merit Award for the Section at Sectionals. The Eastern Challenge is being held November 30th to December 3rd of this year, in Moncton. There are 4 pre-novice and 3 novice skaters attending the competition from PEI.

Mary Ellen McInnis gave the **Synchro Report**, and she said that CPC is being implemented for synchro competitions within the next couple of years. Therefore, the PEI Section, along with reps in N.S., and N.B., are looking at holding a Maritime-wide training conference for judges in the CPC format. This is being tentatively set for Moncton, with hopefully 6 people from PEI attending. The pre-requisite for this Maritime conference will be a preliminary judging clinic.

Glen Flood gave the **Sport PEI** report. He said he's had conference call with the coaches, and said nothing has really developed, just that he's had updates.

A motion to approve the committee reports was made by Rosalie Profitt, and seconded by Vodia Frizzell. Motion carried.

Elizabeth brought forth the **Old Business**. There are some assets for sale from the Section, ie, TV, TV stand, etc. Members were able to bid on the different items, and the final bids would have to be approved by Members. The deadline for the bids was November 28th at 4pm. Mary Ellen also looked into a storage locker at "Stow It All". A storage locker measuring 5x5x4 would cost \$39.00/month, and the company offered one month free service. Users have 24 hour access to the buildings where the lockers are. Mary Ellen was going to look into the matter further.

New Business – ACGM meeting for 2007 is in Montreal, and the Section is sending Libby, Mary Ellen, and coach's rep Carolyn Tessier, and also the Volunteer of Excellence winner. Elizabeth said the documentation is already available to bid on upcoming ACGM meetings in either 2009 or 2010, and wondered if and when the PEI Section should bid to host the ACGM. It was mentioned that Debbie MacMurdo, a judge from PEI, will be assuming the position of President for Skate Canada in 2010, and maybe we should commemorate this with hosting the ACGM in 2010. It was agreed that the Section will put together a bid committee for this event.

In addition, Sharon Fortier mentioned that the Sherwood synchro teams were going to be hosting an ice show in conjunction with this year's Jack Frost Festival in Charlottetown.

It's scheduled for February 18th, 2007 (Sunday), and pending sanction, they are inviting the Canada Games team to perform as well.

The **next meeting** for the Board will be held on Thursday, January 11th, 2007, at Sport PEI in Charlottetown at 6:30pm.

A motion to adjourn was made by Susan Yeo-Davison, and seconded by Rosalie Proffitt. Motion carried.

Awards Committee Report

Not available

Accountants Committee Report

Not available

Coaches Committee Report

1. Sectional's went well for all coach's involved. All had their proper accreditation and so there were no problems in this area. I have replaced 4 coach's accreditations to date and 1 will be updated to show a change in first aid. I have \$10.00 for this.
2. Coach's clinic regarding skating skills. Shannon and I have organized a coaching clinic for this Sunday, November 25 at the South Shore Arena. We will be discussing some of the standards for skating skills level Senior bronze and higher. I will be needing a cheque to pay for the ice rental.
3. We are very pleased with Vodia's hard work toward her dance clinic. A few coach's have been wondering if there is an opportunity for possibly senior silver or higher dancers to test? Does he partner dances?
4. If the answer is no are we looking at bringing a dance partner in again this year to partner dances. If not perhaps a coaching clinic could be offered next year helping coaches with creative dances and partnering.

Competitions Committee Report

Sectionals:

All appeared to go very well at the rink over the course of the weekend. (Certainly from the rookie's prospective anyway)

The judge's stand required the most imagination and work, quite frankly. We should consider this in future years when booking a venue for this event, It would be great to have a permanent stand built that could be used.

The headsets were ordered in from Halifax and also required a bit of tweaking to get volume levels and static controlled. In future years, it would be wise to have these sent over on the bus. I had no idea how heavy the cases would be and am nervously awaiting the courier bill to come in.

Thanks to all who volunteered at this event. From music, to runners to registration and the many officials required, I truly had an eye-opener of the many hands required to run a smooth event. The good news is that it was a smooth event and not even a glitch in the ice rental time was able to phase anyone.

PeeWee event was well attended and great to see on the ice. Hopefully numbers will allow this event to continue into future Sectional events.

Report for Skate Canada is in draft form and will be sent on Friday of this week. Please provide any comments or suggestions to go to Skate Canada before that time.

STARSkate:

Event sponsor letters have just gone out. I will be looking at this more closely in the coming weeks and will have lots of questions...

Interclub:

A communication from the Summerside Skating Club was received on October 24, 2006 expressing their desire to host the event on February 3, 2006 at Cahill Stadium.

Evaluators Committee Report

Currently there are seven active judges/evaluators on the island. One of these is away at school. We have 4 juvenile and 2 senior competitive judges, 1 prelim evaluator, 1 junior bronze Evaluator, 3 senior bronze evaluators, and 2 gold evaluators. 3 judges have completed a CPC training clinic- 2 have judged in this system to date.

Nine test days have been booked for the season and assignments are done for those up to the end of 2006.

With four competitive judges on the island for sectionals, competitive testing was offered. One prenovice test was tried and passed successfully by all three judges on the panel. Coaches and skaters will be encouraged to take advantage of these offered opportunities as it is very difficult to get competitive tests covered. Hopefully this opportunity will be offered again at Starskate.

One trial judge attended sectionals- she has attended a cpc clinic and is close to applying for an initial promotion. Trial judging opportunities have been offered to five potential trial judges for the upcoming low test days in December.

Respectfully,
Shannon Richards

Judges Committee Report

Now that Sectionals are over I am looking at the list of judges from last year and the schedule for club competitions . I am in the process of contacting these girls to see if they are still interested and available to judge at club competitions this year. If club reps could check with coaches to see if there is interest among senior skaters to do club judging (and if there is a need) Shannon has said she would be available to do the clinic/ training for these girls to be available to assist with club competitions. Please let me know as soon as possible if you have anyone interested.

The following is a list of the upcoming competitions that I am aware of, if I don't have your club listed please let me know when you are planning your club competition.

CLUB	DATE
Pownall	January 8, 2007
Summerside	January 8, 2007
Evangeline	January 12, 2007
O'Leary	January 13, 2007
Kensington	January 15, 2007
Sherwood/Parkdale	January 15, 2007
Alberton	January 16, 2007
Charlottetown	January 17, 2007
Cornwall	January 20, 2007
Interclub	February 3, 2007
ADL	February 17, 2007
Star Skate	February 23 -25, 2007

Marketing Committee Report

Not available

Membership Committee Report

Not available

Recreational Skating Committee Report

Since our last meeting I have been trying to organize a Star Dance Seminar. If all goes well, it will be Sunday, December 10, 2006 at the South Shore Arena, Crapaud.

I am also trying to organize a Star Freestyle Seminar. The date I have chosen is January 3/2007 at will also be at the South Shore Arena Crapaud. This Seminar will have on and off ice sessions.

Both seminars will be approximately 4 hours long, and will be held in the morning so skaters can attend any skating sessions they have in the afternoon at their own clubs.

I will have more information on both Seminars by the meeting date.

Could all the club reps please let me know how many Program Assistants have been coaching for 5 and 10 years so I can place an order for the pins in advance.

Yours in skating

Vodia Frizzell

Recreational Skating Chairperson

Skater Development Committee Report

Competitive Club

This season's Competitive Club has 12 participants registered: 4 – A Team, 4 – B Team and 4 – C Team. Two coaches will be conducting the on-ice portion of the training which allows for smaller group instruction, focussed more on the needs of the skaters. The first session of Competitive Club was held on November 5th and the second session will be held on November 26th.

BMO Financial Group Merit Award

This year the Merit Award was presented to Denise Davison. This award is given to a skater who “exemplified the most deserving performance during the BMO Financial Group Skate Canada Sectionals”, and was chosen by a selection committee made up of the Skater Development Chair, one judge and one technical specialist.

Eastern Challenge

This year, seven skaters will participate in the 2007 BMO Financial Group Skate Canada Eastern Challenge event to be held in Moncton, NB the first of December. Four skaters will participate in Pre-Novice Ladies and three skaters in the Novice Ladies event. I will be going as the Team Manager and various family members and coaches will also be attending the event.

Funding

Off-Island funding is still available for skaters who trained a minimum of three weeks off island last season. The November 30th deadline is fast approaching and applications are available online at www.skatepei.ca. and should be returned to Lisa Frizzell.

Sincerely,

Lisa Frizzell,
Skater Development Chair

Synchronized Skating Committee Report

Teams are reminded that they must send me a copy of their Skate Canada registration form. All teams should now be registered and if not do so immediately. I have only received copies of registration from Ch'town.

I must have all the registration forms in the next two weeks.

I am currently working with NB and NS for a judges training in the CPC system. Marion Dyke has agreed to come to the Maritimes. No final details as of yet but looks like a January training, possibly in Moncton.

I am waiting on our current judges to see how many are willing to retrain but we need to train more. If any one knows of a former skater that might be interested in this please let me know. If we had 6 to train that would be great. With that we would be able to look after our own competitions every year.

Mary Ellen
Synchro Chair

Sport PEI

I completed an interview with Caitlin Jenkins about CanSkate membership. Caitlin is a business student at UPEI and she is doing a project on the Sections CanSkate Program. With the season under way I have been busy updating the Skate P.E.I. website on a daily basis with coaching information, club contact details, and other Press Release material. I have been collecting some new club contact information for the Directory and web site as well. There has been the usual National Sport Office emails that have been directed to the specific chairs. I have also helped

update coaching certification for several coaches from there most recent courses. I also handled a conference call for NCCP for Skating. I am also in the process of working on a Membership Fee Survey that National Office sent out.

Respectfully submitted

Glen Flood
Executive Director