



AGENDA - BOARD OF DIRECTOR'S MEETING

Wednesday October 19th, Summerside Fire Hall

ITEM I: CALL TO ORDER

ITEM II: ADDITIONS TO AGENDA

ITEM III: MINUTES OF PREVIOUS MEETING

ITEM IV: CORRESPONDENCE

ITEM V: TREASURER'S REPORT

ITEM VI: COMMITTEE REPORTS

- (a) Accountants
- (b) Awards
- (c) Championships
- (d) Coaches
- (e) Competitions
- (f) Evaluators
- (g) Judges
- (h) Marketing
- (i) Membership
- (j) Recreational Skating
- (k) Skater Development
- (l) Synchronized Skating
- (m) Sport PEI

ITEM VII: NEW BUSINESS

1. Can Skate Week

ITEM VIII: NEXT MEETING

ITEM IX: ADJOURNMENT

SKATE CANADA PEI

Minutes of the Board of Directors' Meeting

Wednesday, October 19th, 2005

6:30pm

Summerside Fire Hall, Summerside

Board Position	Name
Chairperson	Elizabeth MacKay
Vice Chair	Mary Ellen McInnis
Past Chair	Nancy Hashie
Secretary	BJ Sandiford
Treasurer	Tanya O'Brien
Executive Director	Glen Flood

Chairs	
Accountants	Nancy Hashie
Awards	Vacant
Competitions	Barb Mayhew
Coaching	Carolyn Tessier
NCCP Rep	Kim Duffy
Judges	June Easter
Evaluators	Shannon Richard
Marketing	Vacant
Membership	Darlene Gallant
Recreational Skating	Susan Gallant
Skater Development	Lisa Frizzell
Synchronized Skating	Mary Ellen McInnis

Club Reps	
Alberton	Susan Yeo Davison
Charlottetown	Barb Waite
Cornwall & Area	Danny Lane
Evangeline	Yvonne Cormier
Kensington	Calvin MacLean
Montague	Linda Boudreault
O'Leary	Juanita Gallant
Pownal	Douglas Matheson
Rustico	Michelle MacNeill
Sherwood Parkdale	Sharon Fortier
Summerside	Joanne Parnham
Tignish	Brian Tremblay
Tyne Valley	

Names in bold were present.

Item I: Call to order: Elizabeth MacKay called the meeting to order at 6:35 pm.
A quorum was determined.

Item II: Additions to the Agenda: Additions under New Business were:
No additions to the minutes.
It was moved by Barb Mayhew that the agenda be accepted as is.
Seconded by Calvin MacLean.

MOTION CARRIED

Item III: **Minutes from the Previous Meeting:** The minutes for the meeting held on Oct 19, 2005 were moved to be accepted as amended by Mary Ellen McInnis.
Seconded by Susan Gallant. **MOTION CARRIED**

Item IV: **Correspondence:** Elizabeth summarized the following correspondence.

- 1) Provincial funding for the following projects
 - \$2,500 for administration
 - \$7,700 for projects
 - \$2,200 for travel

Item V: **Treasurer's Report:**

Tanya reported that Simply Accounting is up and running,
She reported that:

- The financials will be ready for the next meeting
- The cash situation is good
- Any request for money have been filled
- There are no outstanding bills

Item VI: **Committee Reports:**

Accountants: No report.

Nancy reported that

- Gordon Markham will present the Oct 28-30 CPC Clinic for 14 Island and 2 off-Island accountants.
- A maximum of 2 Club Competitions will be scheduled for the same date.

Awards: Elizabeth asked again for a volunteer to take responsibility for this position.

- Mary Ellen ordered the medals for Sectionals.
- The banquet for the Sectionals will be held on the Island.

Coaches: No report.

Carolyn reported that the coaches had a session with Shannon Richards regarding the triathlon event in October. Nine coaches attended.

NCCP: No report.

Competitions: Report attached.

- Barb also reported that she is waiting to receive confirmation from 3 possible sponsors for STAR.

Evaluators: Report attached.

- The CPC system was great at Challenge, after the glitches were fixed.
- Shannon warns that extra time should be scheduled when using the CPC system on PEI.
- Joanne Parnham says that the CPC system will be used for Juvenile, Pre-Novice and Novice at Date-to Skate, but not for High School.
- InterClub and Friendship Synchro are the same date as Skate Dartmouth.
- Mary Ellen made a list of Clubs planning to attend the Friendship Synchro.
- Mary Ellen will invite other Provinces to participate at Friendship Synchro.

Judges: Report attached.

- June also reminded Clubs that non-skating judges need to be registered with SkateCanada for insurance purposes.
- Off-Island judges have been contacted for Date-to Skate and STAR.
- Please get Test Day requests to Shannon, and Competition dates to June and Nancy.

Marketing: No report.

Membership: No report.

- Darlene reported that 762 skaters have been registered so far.
- Evangeline has not registered yet.
- SkateCanada will send accumulative stats once a month.

Recreational Skating: Report attached.

- Susan also reported that she has secured ice in Crapaud for Nov 20, but she doesn't have a coach yet.
- Susan hopes to have one seminar each month.
- O'Leary, Alberton and Evangeline haven't received any PA pins.
- Libby said that she should have a marketing job.

Skater Development: Report attached.

- Lisa would like to make the following changes and additions to her report:

- Dates for Competitive Club include

Cardio	Gord MacNeilly	Nov 13
Dance	Julie Sauvé	Dec 11
Mental	Gord MacNeilly	Jan 8
Cardio	Gord MacNeilly	Jan 22
Nutrition	Allan Davidson	Feb 10
Cardio	Gord MacNeilly	Mar 26

- On-Ice Julie sessions 1-4
- Cindy session 5
- Kim session 6

- Elizabeth reported that the Sectionals were moved to N.S. because one of the core accountants was not available to come to PEI.
- Lisa received 4 applications for Off-Island training.
- A discussion was held concerning the fairness of the financial offer from SKATECanada-PEI to the skaters participating in the sectionals in Nova Scotia.

Nancy Hashie moved that the criteria for payment of expenses for skaters and coaches attending sectionals remain as previously approved.

Seconded by Mary Ellen McInnis. **MOTION MOVED UNANOMOUSLY.**

Synchronized Skating: No Report.

- Mary Ellen needs info.
- Nancy reported that Yolande Richard has a well organized box of Synchro info which Yolande is going to send.
- Mary Ellen met a dead end when she asked SKATECanada for help organizing a Synchro clinic.

Sport PEI: Report attached.

- Glen will update the list of Board of Directors .

Nancy Hashie moved that all the reports be accepted as presented.

Seconded by Douglas Matheson.

MOTION CARRIED

Item VII:

New Business

CanSkate Week: Nov 1-7

- Debbi Wilkes will travel with Elizabeth to CANSkate sessions
- Skaters should bring a buddy
- Club should provide treats
- Info from Leona Boyle should be incorporated in these sessions
- Elizabeth will find out more about the process of attaining more insurance for this occasion.

Tom Mann has retired for partnering dances.

Elizabeth will approach the National Adult Gold Dance winner, Ken Smith, from Toronto about working with and partnering the Section's High dance tests in a combined East/West test day in March.

Item VIII: Next Meeting

The next meeting will be held on Thursday, November 24, at 6:30.
Location to be secured by Calvin MacLean.

Item IX: Adjournment

Calvin MacLean moved that the meeting be adjourned.
Seconded by Barb Mayhew.

MOTION CARRIED

BJ Sandiford, Secretary
November 23, 2005

Reports

Accountants Committee Report – Not Available

Awards Committee Report – Not Available

Championships Committee Report – Not Available

Coaches Committee Report – Not Available

Competitions Committee Report

October 13, 2005

Sectionals are just around the corner, entries have all been sent to NS and we will have 5 skaters entering Pre Novice Ladies and 3 skaters entering Novice Ladies. Skaters have been asked to fill out their Eastern Challenge forms and forward to me. The schedule will be forwarded to the skaters as soon as it is available.

Date to Skate is hoping to also host a High School event this year; plans are being made for this.

I have received confirmation that BMO will once again sponsor our STARSkate event, I have contacted the other possible sponsors and am still awaiting a reply. The announcement will be completed as soon as it is available and then forwarded to the clubs.

The ADL announcement is hoped to be available for distribution at the October Section meeting.

Canada Games Training team will be having its first session on October 23 in Crapaud. All training team members have been contacted.

Respectively submitted

Barb Mayhew
Competition Chair

Evaluators Committee Report

Three trial judges were sent to Challenge Cup in Sackville NS for trial judging. One of these is an accredited judge and experienced the cpc system at a juvenile level as well as pee wee events in 6.0. One PEI Technical Specialist attended as well. A debriefing session is yet to be held to discuss the results of this event. A few fall test days have been held with very few low level tests attempted so there has not been much opportunity for trial judging yet. A number of test days are scheduled for the upcoming season so there will hopefully be more opportunity for trial judging and advancement for judges. Two exams have been received and passed so far this season. One of these will not pursue judging as she is an accredited coach.

Plans for a prenovice/ novice judging clinic were cancelled for now due to the fact that there is no one ready for this level of promotion. Clinics will be revamped at the Skate Canada level to accommodate the new cpc system. Perhaps a clinic at this level could be planned for next year.

I've pursued the idea for an updating clinic for synchro- unfortunately this is still in the transition period from 6.0 to cpc and few answers are available at this time.

A request has been sent out for a clinic leader for Interclub level judges training. Hopefully I will have an answer soon. Due to the fact that this is a transitional year for competitive skating a lot of things are still being created and changed at Skate Canada so focus needs to be on retraining rather than new training.

Shannon Richards

Judges Committee Report

Three of our girls went to Nova Scotia challenge with Shannon Richard. Tanya Gallant judged with the CPC in the juvenile events. Jewel Easter and Carla Caseley trial judged using the CPC system.

I have checked with various sections on a novice clinic. There are no clinics available at this time but I have an offer from Ron Conacher to conduct a singles/dance novice clinic during the STARSkate provincial weekend should he be available to attend that competition. In checking this out I also learned from Patrick Way that his section offers this clinic on a one-to-one basis.

Tech Reps are assigned , if host committees have not received this information please contact myself or Glen, this was in the September report. Some judges have been contacted regarding Date to Skate and STARSkate. I will require copies of the announcement to work on the exact judge requirements.

June Easter

Judge Chairman

Marketing Committee Report – Not Available

Membership Committee Report – Not Available

Recreational Skating Committee Report – Not Available

There is still nothing much to report. I am still trying to secure ice in the three regions. My hope/goal is to hold the seminars in November - Freestyle / Creative, December - Dance , and January - Skills . As soon as I have ice times lined up I will contact our level three coaches.

Also, I will be contacting Clubs/Coaches to find out which P.A.'s have received their 5 or 10 year pins. Please ask your P.A.'s if they have received a pin or not. I am just trying to get this back in working order.

Respectfully submitted,
Susan Gallant

Skater Development Committee Report

October 10, 2005

COMPETITIVE CLUB

Applications and criteria for Competitive Club have been sent out to all clubs, Board members and coaches. Information about this training opportunity has also been placed on the website. The deadline for Competitive Club is October 28, 2005 and applications are available from Glen or myself.

Dates for Competitive Club include November 13, December 11, January 8, January 22, February 19 and March 26. These dates are opposite Canada Games training times, as to offer skaters added training opportunities. All sessions will take place in Crapaud from 12:15-2:15pm. Julie MacNeill will be coaching the first four sessions. A coach for the final two sessions has not yet been secured. Off-ice training will involve cardio, mental and dance training. A confirmation letter to all skaters who qualify for Competitive Club will be sent in early November, along with a tentative list of off-ice sessions and instructors.

SECTIONALS

Elizabeth will be going to Sectionals in Nova Scotia in my place, as to keep costs down. PEI has 5 Pre-Novice Ladies and 3 Novice Ladies registered to compete. Island skaters will receive their medals at the event in Nova Scotia, with a recognition ceremony taking place in PEI when the skaters return. Time and date to be determined.

OFF-ISLAND TRAINING FUND

To date, three skaters have applied and receive off-island training funds. The deadline for applications is November 30, 2005.

Sincerely,

Lisa Frizzell
Skater Development Chair

Synchronized Skating Committee Report – Not Available

Sport PEI

Since we last met I have been working on adding things to the website as well as trying to help organize an informal session on educating everyone on the website.

I have been booking rooms at Sport P.E.I. for the Accountants Clinic upcoming in this month. Also I am arranging any technical equipment for the group.

I had a meeting with Debbie Wilkes to help promote CanSkate Week here on P.E.I. I am now accepting dates to help her schedule visits to rinks across P.E.I. for Can Skate week. I also have been working with Debbie, Elizabeth, and Nick Murray , public relations guy at Sport P.E.I. to do a Press Release on the week.

I have been working on updating the web site as well as working on some training information that Danny Lane has sent myself in regards to learning more about the website.

I have also sent out the usual correspondence from Skate Canada, Sport P.E.I. and Provincial Government.

Respectfully submitted

Glen Flood
Executive Director