



## **AGENDA - BOARD OF DIRECTOR'S MEETING**

Tuesday October 5, 2004

6:30 P.M. Cahill Stadium- Summerside

**ITEM I:      CALL TO ORDER**

**ITEM II:     ADDITIONS TO AGENDA**

**ITEM III:    MINUTES OF PREVIOUS MEETING**

**ITEM IV:    CORRESPONDENCE**

- 1.
- 2.
- 3.
- 4.

**ITEM V:     TREASURER'S REPORT**

**ITEM VI:    COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Coaches
- (d) Competitions
- (e) Evaluators/Judges
- (e) Marketing
- (f) Membership
- (g) Marketing
- (h) Recreational Skating
- (i) Skater Development
- (j) Synchronized Skating
- (k) Sport PEI

**ITEM VII:    NEW BUSINESS**

1. StarSkate
- 2.
- 3.

**ITEM VIII:  NEXT MEETING**

**ITEM IX:    ADJOURNMENT**

# SKATE CANADA PEI

## Minutes of the Board of Directors' Meeting Tuesday, October 5<sup>th</sup>, 2004 6:30pm Cahill Stadium, Summerside

### Present:

|                       |                      |                   |
|-----------------------|----------------------|-------------------|
| <b>Board Position</b> | Chairperson          | Elizabeth MacKay  |
|                       | Secretary            | BJ Sandiford      |
|                       | Executive Director   | Glen Flood        |
| <b>Chairs</b>         | Competitions         | Barb Mayhew       |
|                       | Coaching             | Kim Duffy         |
|                       | Marketing            | Danny Lane        |
|                       | Membership           | Darlene Gallant   |
|                       | Recreational Skating | Susan Gallant     |
|                       | Skater Development   | Lisa Frizzell     |
| <b>Club Reps</b>      | Alberton             | Susan Yeo Davison |
|                       | Cornwall & Area      | Danny Lane        |
|                       | Evangeline           | Yvonne Cormier    |
|                       | Montague             | Linda Boudreault  |
|                       | O'Leary              | Darlene Gallant   |
|                       | Sherwood Parkdale    | Sharon Fortier    |
|                       | Tignish              | Darlene Geston    |
|                       |                      | Betty Ann Gallant |
|                       | Tyne Valley          | Paula Trowsdale   |

**Item I:** **Call to order:** Elizabeth MacKay called the meeting to order at 6:37 pm.  
A quorum was determined.

**Item II:** **Additions to the Agenda:** Additions under New Business were:  
4. Provincial Funding  
5. Insurance  
The additions to Agenda, under New Business were moved to be accepted by Barb Mayhew.  
Seconded by Darlene Gallant. **MOTION CARRIED**

**Item III:** **Minutes from the Previous Meeting:** The minutes for the meeting held on Thursday, September 9<sup>th</sup>, 2004 were moved to be accepted by Darlene Gallant. Seconded by Barb Mayhew. **MOTION CARRIED**

**Item IV:** **Correspondence:** No correspondence.

**Item V:** **Treasurer's Report:** No Report.

**Item VI:** **Committee Reports:**  
**Accountants:** No report.  
**Awards:** Report attached.  
**Coaches:** No report.  
**Competitions:** Report attached.

Barb asked for volunteers.

**Evaluators/Judges:** Report attached.

Club Competition Judges Workshop is open to grade 10 – 12 students who have passed Junior Bronze Freestyle.

**Marketing:** Report attached.

Danny and Glen are working with Nick Murray and his Sport PEI press release and results template.

Danny will confirm the criteria for next years Skate Canada newspaper ads.

**Membership:** No report.

There was a discussion about membership reports from Skate Canada not being up to date and/or inaccurate.

**Recreational Skating:** Report attached.

Attendance for the centralized PA training workshops was as follows:

West – 73 registered, 51 attended

East – 45 registered, 37 attended

Dates for seminars are as follows:

Freestyle November 11 Civic Centre

Dance December 18 McLaughlin

Skills March 21 or 22 Cody Banks

The off-ice portion of the Freestyle Seminar will be lead by Colin Moore.

Colin is a physiotherapist, who has a special interest in working with skaters of all levels.

**Skater Development:** Report attached.

Applications for Off-Island Training and Matched Grant Assistance were handed out.

Deadlines for both are November 30, 2004.

Danny asked for digital photos from Fall Youth Camp.

**Synchronized Skating:** No report.

**Sport PEI:** Report attached.

Glen has 80 calendars at \$10 each.

**A motion was not made to move the committee reports.**

**Item VII: New Business**

**1. National STARSkate:** No announcement yet.

This event will include a Maritime High School Invitational.

Volunteer Policy and Application Forms were handed out.

Elizabeth will research Kim's question about skating up at National STARSkate.

**2. Provincial Funding:** Twenty-one requests were made.

**6. Insurance:** No response.

**7.** There was a discussion about needing special permission for a coach to provide services in Tignish.

**8.** If you fax anything to John Dunphy, please mail him the hard copies.

**Item VIII: Next Meeting**

The next meeting will be held on Wednesday, November 17<sup>th</sup>, at 6:30, in Kensington.

Location TBA.

**Item IX: Adjournment 7:37**

Barb Mayhew made a motion that the meeting be adjourned. Seconded by Susan Davidson.

**MOTION CARRIED**

Respectfully submitted.  
BJ Sandiford, Secretary

## **Accountants Report**

None available

## **Awards Report**

None available

## **Coaches Report**

None available

## **Competition Report**

This year we will have six entries at the BMO Financial Group Skate Canada PEI Sectionals, 3 entries in Novice and 3 entries in Pre Novice. Schedules will be sent out as soon as they are available. June has arranged for the judges, Glen is booking rooms through Sport PEI for November 5 for the two judges from Nova Scotia and the other 3 judges are from PEI. I have not been told my BMO contact yet but have contacted Rene to see when the contact list will be released. Once I receive the Skate Canada and BMO messages for the program, they will be printed. Plans are still ongoing and it should be a great competition, so clubs are encouraged to come out a cheer these skaters on!

The STARSkate Competition packages were sent out on September 29, Danny or Glen will ensure it is posted on the website. Clubs are reminded of the December 31 deadline for entries. We now have 4 event sponsors and are waiting for word on an overall event sponsor, hopefully the word will be positive.

The Summerside club is busy getting the announcement ready for Date to Skate and June will assign a Tech Rep. for that event.

I haven't received any information from Skate Canada on the National STARSkate, hopefully it will be forthcoming soon.

I have submitted the request for funding for the Canada Games Training Team and Julie has submitted her report. Four dates have been set for the training camp and these training camps will be moved around the Island if ice time is available.

Respectfully submitted

Barb Mayhew

Competition Chair

## **Evaluator/Judges Report**

Congratulations to Holly Betts who has completed the requirements for her juvenile promotion at NS Challenge.

Since the September meeting two test days have been held. Thank-you to Debbie MacMurdo and Beryl MacMillan, for making these possible. Sandra Caseley has agreed to supervise Jessica Ellis's supervise preliminary test in October.

Debbie MacMurdo will be holding a Judges update clinic this fall Date is to be announced.

Judges have been appointed for PEI's BMO Sectional Competition. This year Pre-Novice will have a 5 judge panel and Novice a 3 judge panel.

A reminder to clubs to book their test days as soon as possible. Also the club competition judges workshop will be held Oct 23 at Sport PEI. Room 235. Anyone not registered may do so by emailing June Easter.

Check the Skate Canada Website under members only for more information on the judging system.

June Easter  
Test Chairman

## Marketing Report

### Media

. One press release was submitted to several PEI media outlets this month - to view press release goto <http://www.skatepei.ca/docs/pr091304.pdf>

. One ad was published in two PEI newspapers (The Guardian & The Journal-Pioneer) by Skate Canada.

### Website

. Twenty-one news articles have been posted on the SkatePEI website for the month of September.

. Three new club information pages have been added to the website. We now have nine of the 14 clubs listed. To get your club information on the website goto <http://www.skatepei.ca/clubadd.htm> and fill out the electronic form. It will take a week or so before your page gets published. To see what clubs have already been published go to the Clubs main menu tab and select the Club listing submenu.

. The Board of Director's listing has been updated.

. Added a photogallery of last year's AGM - to view goto <http://www.skatepei.ca/gallery/agm2004/>

. A new poll/survey question is also available on the main Web page under the Upcoming Events box.

### Summary of Website Stat's for September

(Figures in parentheses refer to the 7-day period ending Sep 27 2004 at 7:42 PM).

Successful requests: 124,566 (5,777)

Average successful requests per day: 418 (825)

Successful requests for pages: 13,888 (770)

Average successful requests for pages per day: 46 (109)

Distinct hosts served: 3,405 (54)

Data transferred: 1.030 gigabytes (47.561 megabytes)

Average data transferred per day: 3.542 megabytes (6.794 megabytes)

I'm also looking for someone to help me manage the website, if you are interested please send me an email at [danny@skatepei.ca](mailto:danny@skatepei.ca)

Yours in Skating;  
Danny Lane

## **Membership Report**

None available

## **Recreation Report**

Things are well under way for three seminars and the P.A. training sessions.

The P.A. training sessions are being held on Saturday, October 2 at Slemon Park For the West and Sunday , October 3 at MacLauchlan Arena for the East. The response from the Clubs is very encouraging ( East 6 out of 7 Clubs and West 6 out of 7 Clubs). When we have completed all training sessions ,I would like to send out a Questionnaire to get feedback on the sessions from Clubs and Coaches.

There is a Freestyle seminar planned for November at the Civic Centre , a dance seminar planned for December and a skills seminar planned for March. The coaches for dance and freestyle have been confirmed . I have yet to contact coaches for the skills.

Also, I have found the P.A. pins from last year . I am just waiting for them to be passed on to me.

Respectfully submitted ,  
Susan Gallant

## **Skater Development Chair**

Upcoming deadlines are as follows:

|                          |                   |
|--------------------------|-------------------|
| Matched Grant Assistance | November 30, 2004 |
| Off-Island Training      | December 31, 2004 |

### **Fall Youth Camp**

The Fall Youth Camp is coming up this weekend. All 17 skaters who applied and met the criteria were accepted. As reported previously Norm Proft is our National Coach Consultant and he will be assisted by Julie Brault, who specializes in choreography. Lesley Hawker will be the National Team skater with Julie McNeill assisting. Gordie McNeilly will be offering off-ice conditioning as well as mental training.

### **Canada Winter Games**

Julie McNeill and Barb Mayhew have been co-ordinating to meet paperwork deadlines, and will be communicating plans for the training team in the near future.

### **Eastern Canadian Qualifiers**

Based on the number of entries received for Sectionals, all skaters entered will be eligible for the Eastern Challenge event in Mississauga, Ontario. A decision will be made before Sectionals who will be assigned as team leader.

### **Funding**

Applications for matched grant and off-island funding forms will be sent out in the coming weeks.

Respectfully submitted

Lisa Frizzell  
Skater Development Chair  
**Synchro Report**  
None available

## **SportPEI**

Since we last met I have been working on continuous coaching issues for the section. I have also been sent an email from the National office regarding the coaches that might not have their certification levels up to speed. So I will be checking the data base at [http://www.coach.ca/e/nccp/check\\_nccp.htm](http://www.coach.ca/e/nccp/check_nccp.htm) to see where the Sections' coaches are at.

I have collected three applications to volunteer so far for the 2005 Home Sense National Star Skate Championships, including one from Alberta.

I have been working on the web site applying information as it comes through.

**NCCP Theory Coaching Courses**

**Kid Sport Funding Applications**

**CAAWS, women in sport**

**Also I have been getting more Club information and putting it on the site as well.**

Danny and I are planning on meeting so I can help him get more work done on it.

The information on the Shannon Open announcement has been sent out.

Tara Costello is offering a session for females in sport on Tuesday Nov. 16 at 7pm@ the House of Sport. It is a session on conflict resolution in sport. If interested please call me or email me to register. She will need to know the exact numbers.

Respectfully submitted

Glen Flood