



## **AGENDA - BOARD OF DIRECTOR'S MEETING**

Wednesday, March 10, 2004  
Sport PEI

**ITEM I:**      **CALL TO ORDER**

**ITEM II:**      **ADDITIONS TO AGENDA**

**ITEM III:**     **MINUTES OF PREVIOUS MEETING**

**ITEM IV:**     **CORRESPONDENCE**

- 1.
- 2.
- 3.
- 4.

**ITEM V:**      **TREASURER'S REPORT**

**ITEM VI:**     **COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Coaches
- (d) Competitions
- (e) Evaluators/Judges
- (f) Marketing
- (g) Membership
- (h) Recreational Skating
- (i) Skater Development
- (j) Synchronized Skating
- (k) Sport PEI

**ITEM VII:**     **NEW BUSINESS**

- 1.
- 2.
- 3.

**ITEM VIII:**   **NEXT MEETING**

**ITEM IX:**     **ADJOURNMENT**

**SKATE CANADA PEI**  
**MINUTES OF THE BOARD OF DIRECTOR'S MEETING**

Wednesday, March 10, 2004

Sport PEI

Charlottetown, PE

**PRESENT:** Elizabeth MacKay, Chair  
Mary Ellen McInnis, Vice, Awards Chair  
Glen Flood, Executive Director  
Yolande Richard, Syncro Skating Chair  
Jackie MacLean, Skater Development Chair  
Michelle Coyle, Coaching Chair  
JoAnne Parnham, Summerside FSC Rep  
Dave Hodge, Charlottetown FSC Rep  
Sharon Fortier, Sherwood Parkdale FSC Rep  
Danny Lane, Charlottetown FSC Rep  
Johanne Ings, Pownal FSC Rep  
Joe Parry, Wings on Ice FSC Rep  
Linda Boudreau, Montague FSC Rep

**ITEM 1: CALL TO ORDER:** Elizabeth MacKay, called the meeting to order at 7:05pm.

A quorum was determined.

**ITEM 11: ADDITIONS TO AGENDA:** Additions to agenda under New Business were: 1. AGM, 2. ACGM, and 3, Canada Games.

**ITEM 111: MINUTES OF THE PREVIOUS MEETING:** Reports were posted on the Internet from last meeting, which was in November. There was no quorum. It was moved by Mary Ellen McInnis and seconded by Danny Lane that the minutes be accepted.

MOTION CARRIED.

**ITEM 1V: CORRESPONDENCE:** Elizabeth MacKay, Chair received notice from Skate Canada that we had 1 unqualified judge in the Section. Please make sure all your judges are registered for your competitions.

The Section received a Thank You note from Nikki Patos, thanking everyone for the support during the season. She plans to be back next year. A committee will be formed to

decide how this procedure will affect other residing members on PEI. This must be done before the AGM so it won't affect next year.

**ITEM V: TREASURERS REPORT:** Balance sheets were passed out as of February 22, 2004. All expense claims are to be in by end of March, year end. With John Dunphy absent, Mary Ellen McInnis moved that the report be accepted as presented, seconded by Joe Parry.

MOTION CARRIED

**ITEM V1: COMMITTEE REPORTS:**

Accountants Report: Glenn Flood read report.

Awards: Mary Ellen McInnis received the nominations for awards, and all winners were selected.

Coaches: Report Attached.

Competitive Report: Glenn Flood read report. One bid has already been received for Star Skate next year.

Evaluators/Judges: Glenn Flood read report. Attached.

Marketing: Danny Lane has many results on the website. Traffic on the site has been quite busy. Report attached.

Membership: Glenn Flood read report. Attached.

Recreational Skating: No report.

Skater Development Report: Jackie read January report. Nothing to update.

Synchronized Skating Report: Yolande Richard read report. 9 Teams are entered in the Friendship Competition.

Sport PEI Report: Glenn Flood read reports. Attached.

It was moved by Yolande Richard, seconded by Linda Boudreau, that all reports be accepted.

MOTION CARRIED.

**ITEM V11: NEW BUSINESS:**

AGM: The AGM of the PEI Section will be held at the Loyalist Country Inn, in Summerside, on May 7-8<sup>th</sup>, 2004. 10 Rooms have been put aside for the Section, they are 80.00 plus tax. Please call the Loyalist to book. The Section will provide mileage, or hotel based on double occupancy. The Banquet will be held at approximately 12:30, on Saturday. We need to decide whether to go with buffet or full meal per person. Invitations should be out by the 1<sup>st</sup> of April. RSVP's should be back two weeks prior to event. Glenn Flood would like to have all club reports to him not later than April 17<sup>th</sup>. Position that will be looking to change are Secretary, Treasurer, Competition Chair, Skater Development Chair, Recreation Chair, and Coaching Chair,

ACGM: The ACGM will be held in Calgary on June 3-5<sup>th</sup>, 2004. Proxies should be signed and passed in, but not filled out, before this date. Skate Canada pays current Chair, and one other person to attend. A draw was made and Mary Ellen McInnis will attend with Elizabeth MacKay. Mary Ellen thanked the Section for the opportunity to go,

CANADA GAMES: Canada Games 2007 will be held in Whitehorse, and the Section is looking for a show of Interest, by the end of March. They also need a Level 3 Coach, and Assistant Coach, as well as a manager.

**ITEM V111: NEXT MEETING:** The next meeting will be the AGM on May 7<sup>th</sup>, at the Loyalist, in Summerside.

**ITEM 1X: ADJOURNMENT:**

There being no further business, it was moved by Dave Hodge that the meeting be adjourned.

Respectfully submitted.

JoAnne Parnham, for Barb Mayhew, Secretary

## **Accountants Report**

February 23, 2004

Summerside, P.E.I.

Hi all,

Well the skating season is going so very quickly. It is hard to believe we are getting down to our last three competitions for the year. Thanks goes out to all the accountants and the clubs for the great work on the club competitions. We weathered storms bad roads and it seemed all worked quite well.

I met many new faces at the clubs this year. It was great to see so many new ones learning new positions at the club level. To all who organized the club competitions congratulations and I only seen smiling faces on all of the skaters, you people made their day.

ADL is this week-end and then we follow that up with STAR. I haven't heard from anyone about the synchro one that is held in March. All accountants have been assigned ADL and STAR and are ready to go. STAR will be a training site for several of our accountants. Libby Colwill is the chief and Barb Moase is the Computer Accountant for STAR ADL has Nancy Hashie as chief and Barb Mayhew as the Computer Accountant.

There has been a change at the National level for exams. Starting this year a workbook will be used for those writing the introductory level. This workbook will have the whole year to be completed. So I have just received it and for those interested you can contact me and I will see that you get one. Nothing has changed for the higher levels so at this time we will continue to write an exam.

Yours in skating  
Nancy Hashie  
Accountants Chair

## **Awards Report**

All of the Skate Canada nominations were received and the winners were selected in each category. These names will be forwarded on to Skate Canada and all of the selected winners will be announced at our AGM in May.

The response was pretty good with 12 out of 14 clubs nominating in some of the categories.

All but one of the forms were typed so this was greatly appreciated by my committee.

I will apologize for not sending the PEI Section Skater Recognition Award at the same time. This is a Section award and does not have to be forwarded to National. Glen has sent the nomination form and the deadline is March 5.

This is to be returned to me. Thanks to O'leary and Rustico who have already completed this award.

Thanks to my committee, Gwen Gallant, Jane Smith and Theresa Kerwin for their continued support and their time and dedication to review all the nominations.

Mary Ellen

## **Coaches Report**

During the 2003-2004 season several coaches have had new photo i.d.'s up-dated. When the coaches first aid expires the coach is required to have a new I.D. The I.D.'s are required when attending any competition. Failure to have a current photo I.D. can result in the coach being denied accreditation at the competition and unable to have access to ice level with the skaters during the competition.

At this time I would like to thank the Section for the beautiful bouquet of flowers that were sent to me while I was in the hospital. Your thoughtfulness was appreciated. Kim

Also at this time I would like to thank the Section for your financial support in sending me to the Eastern Challenge in Montreal as Manager/Team Leader/Coach. It was a busy week with practices and competitions but very rewarding to watch our Island skaters skate personal bests at a very challenging competition. Your continued support in this area is appreciated. Michelle

Respectfully submitted,

Kim Duffy / Michelle Coyle - Coaches Rep

## **Competition Report**

**March 8, 2004**

The STARSkate Competition was held over the weekend with a total of 112 Freeskate entries, 70 skill entries, 25 dance teams, 10 Interpretive entries and 4 Trialthon entries. Congratulations to all skaters who entered these events. Congratulations to Denise Davison and Pamela Hudson who will advance to the National STARSkate event.

A big thank you goes to Darlene Gallant and her committee from O'Leary for hosting the Synchro event on Friday night, it was a very successful event.

Thank you to June Easter for providing the judges and Darlene Gallant for keeping things running smooth.. A special thank you to Elizabeth MacKay who, due to

unforeseen circumstances had to learn to Tech Rep. on the fly, you did a great job Elizabeth!

Thank you to all the clubs for not only providing food for hospitality, but also volunteers to help run the event. The skaters look forward to this event every year and this event is made possible with volunteer help from all clubs.

If there are any clubs who wish to host this event for 2005, remember to get you bid in ASAP. It is planned to award this competition at the 2004 AGM.

<Part 2>

The STARSkate Competition Committee had a meeting in early February. Everything is going according to plan. The O'Leary club is looking after the Synchro Competition and the Section will run the STARSkate Competition. Nancy has the schedule ready. Glen has sent notices to East link, Sport PEI and is going to send to the newspapers. We have confirmed sponsors for 2 STARSkate events and have approached 3 other businesses. The section is looking after the STARSkate programs and only the sponsor ads will be in the programs this year. All clubs are asked to help out with hospitality and any other positions that Darlene and her committee need help with.

Any clubs interested in hosting the 2005 STARSkate Competition should forward their bids at the February Section meeting. So far only one bid has been submitted. It is a great competition so lets get the bids in.

Date to Skate was a success, congratulations to the Summerside club on hosting another successful event.

ADL is set to go. Hopefully Mother Nature will cooperate and it will be a fun day for all competition skaters.

Respectfully submitted

Barb Mayhew

## **Evaluator/Judges Report**

The Island evaluator/judges have been active since December judging and evaluating at various events. Nicole and Holly have certainly taken on their share of the evaluating in this their first year as preliminary evaluators.

All clubs held their competitions however not all clubs found it easy to find judges in part due to storm dates and in part so many previous judges are out of province at university. A difficulty also arose when three clubs also held their competitions on the same day. To

the judges who juggled schedules to cover the judge requirements for this year a sincere thank-you.

To relieve this problem for next year I am planning a clinic in Charlottetown early next fall for those skaters or former skaters who are interested at judging at club competitions. The skaters would be in grades 10, 11, 12, UPEI or Holland College and have passed two junior bronze levels or one of the senior bronze levels. It is really important that **clubs in the EAST** discuss this matter and get suggestions to me by mid-August. This will be followed up by a juvenile clinic for those who wish to move forward. This juvenile clinic is also recommended for skaters who wish to coach, so the coach chairman may wish to consider this.

The Dec-Jan test days ran smoothly with a full compliment of evaluators. A sincere thank-you to Beryl MacMillan, Sandra Caseley, Nicole Betts, Holly Betts, Caryn Leask, Fred Fraser, Fran Fraser, Wendy Reid, Debbie MacMurdo, Miranda Smith Minhas, and Rhonda MacNeill for their time.

The primary test days have evaluators assigned as follows:

March 4- Charlottetown- Holly Betts, Beryl MacMillan  
March 13- West Prince – Sandra Caseley, Nicole Betts, Holly Betts  
March 15- Summerside- Sandra Caseley, Nicole Betts  
March 20- Morrell- Sandra Caseley  
March 22- Kensington- Sandra Caseley,  
March 24- Sherwood – Holly Betts, Beryl MacMillan

For Star Skate- Caryn Leask, Fred Fraser, Fran Fraser, Sandra Caseley, Rhonda MacNeill, Holly Betts, Nicole Betts, Jessica Ellis

The training for our judges/evaluators has been on-going. Five skaters- Tanya Gallant , Jessica Ellis, Mandel Fraser , Justina Perry and Katrina Durdle have completed the juvenile clinic with good success. At this point three have been fast tracked. Marc Aallain clinic leader has been very positive about skater knowledge and interest in this area. (Perhaps due to competitive club training?) Jessica the only candidate over 16 will be invited to judge at Starsakte as a primary judge. All five have been invited to judge at ADL. Mandel and Justine judged at Zone 1 Interclub competition.

Becky Lynn Rogers-Chaisson accepted the assignment of teck rep at the Zone 1 Interclub. Becky proved very capable at this, gaining skills/tasks required for a larger competition in 2004-2005. Libby Colwell did a wonderful job at Date-to Skate handling any problems or unexpected surprises in her usual cool, efficient manner. Sandra Caseley will be Teck Rep at ADL with Nancy Hashie at Starskate.

Holly Betts and Tanya Gallant attended Skate Dartmouth where they trial judged appropriate levels in Star and Juvenile categories. The Island section provided accommodation and gas, Nova Scotia provide trainers and meals. I have received a positive verbal report and anticipate a written summary any day. Both Tanya and Holly



have submitted written test to Debbie MacMurdo for marking. At the Pownal test day Miranda Smith-Minhas has provided me with a positive report indicating Holly is ready for the senior bronze level. Tanya and Holly have both been invited to return to Dartmouth March 27 for their mandatory supervised test at the appropriate level.

Realizing Debbie with her schedule might have a difficult time accommodating mandatory test sessions Skate Canada has verified Wendy Reid can also supervise sessions at the preliminary level. However, when I verified this with Wendy I learned she will be out of province at the time under consideration. An alternative would be for the girls to go to a test close to PEI. I am told this is quite possible and am waiting for dates and locations from NB. Nova Scotia will be quite pleased to welcome the girls at anytime for trial judging or test days. I have asked Holly, Jessica, Nicole, Justina, Tanya, Mandel and Katrina to consider Spring Skate NB to trial judge.

Two coaches Sharon MacAusland and Melanie Mahar attended appropriate clinic/test days to accommodate the judging component of the next coach certification. Sandra Caseley, Fred Fraser and Marc Allain made this possible.

My biggest concern at the moment is evaluators for test above senior bronze level. NB is looking for a gold evaluator to do just test; there is a lot of request. If Claudette is unsuccessful test at Star above this level will run early morning and after the day's schedule is completed. For intermediate/high test day March 21 and 27 I have one senior bronze evaluator available March 21. NB has no evaluators available. It looks like Ontario may be the last resort. If this happens clubs will need to be prepared to cover the cost.

Debbie MacMurdo has agreed to provide Becky Lynn Rogers Chaisson with a one-on-one session to complete her senior bronze level sometime in Mid-May. Debbie will also provide a judge/evaluator clinic in early fall. Would the coaches be interested in this? I am also hoping to find someone to do a juvenile video clinic on pairs and dance although I have had no success yet.

I would like to close this report with a sincere thank-you to the evaluator/judges, tech reps and various club officials, especially the Date to Skate committee. They arranged space for the juvenile clinic, providing meals for Marc Allain, and covering the hotel costs. Also to Debbie MacMurdo for taking on the task of finding judges for Special Olympics allowing me to devote more to the juvenile clinic.

## **Marketing Report**

The following new items have been added to the Skate Canada PEI website at [www.skatepei.ca](http://www.skatepei.ca).

- Date-to-Skate results now available online.
- Interclub results now available online.
- New news items...

- Changes & additions to the events calendar.
- Upcoming events displayed on main page.
- Minutes added to the minutes page.
- Friendship Synchronize Events page added.
- 2004 Synchronize Championship page added.
- Added link to Skate Dartmouth results
- Added PEI Section Meeting in upcoming events on main page
- Fixed up Coaches' web page.
- Added Coach list to Coaches' web page.
- Added a list of Fan Clubs under the Library Section.

Items being currently being in development:

- . Accountants' web page
- . Award information (past winners, gold level skaters list, etc)
- . Database driven web pages for ease of updating

If you want something added to the website please send us an email with the appropriate information.

Danny Lane

#### Website Stat's for January

(Figures in parentheses refer to the 7-day period ending Jan 07 2004 at 5:52 PM).

Successful requests: 8,761 (3,417)

Average successful requests per day: 258 (488)

Successful requests for pages: 518 (224)

Average successful requests for pages per day: 15 (31)

#### Website Stat's for February

(Figures in parentheses refer to the 7-day period ending Feb 11 2004 at 8:58 PM).

Successful requests: 24,924 (5,097)

Average successful requests per day: 361 (728)

Successful requests for pages: 1,873 (698)

Average successful requests for pages per day: 27 (99)

## **Membership Report**

I spoke to Skate Canada on Feb. 20 for an update.Changes to the report are as follows.  
To date we have 1472 registered skaters.

CanPowerSkate makes up 151. I have an e- mail sent toCh;town,Morell and Tignish as  
the had many more last year.Maybe there are more to register.

Definition for "other" category: an adult or member who does not participate in a program. This year there is no category for Adult.

"Associate member" with another club do not show on stats. Please check with your clubs to see that every skater is registered as P.E.I. receives a reimbursement for each skater.

For information purposes, Crapaud has requested info on registering their Club.

Darlene

## **Recreation Report**

None available

## **Skater Development Chair**

None available

## **Synchro Report**

February 12, 2004

Four island teams will be participating in the Eastern Regional Festival of Synchronized Skating this coming weekend (Feb. 13-15) in St. John New Brunswick: the Charlottetown Rockettes, the Evangeline Ice Crystals, the Evangeline Feet of Flames and the Summerside Silhouettes. The PEI section contributed \$250 to each team to assist in the participation in this event. Best of luck to all participating teams.

The match grants have been distributed to this year's recipients: O'Leary, Tyne Valley, Evangeline, Sherwood and Charlottetown. Each team received \$200 from Skate Canada and \$200 from the PEI section and by applying for the grant, each club agreed to contribute a further \$200, for a total of \$600 for each team. These funds are to be used in the development of the synchronized skating team for anything but travel and accommodations. Each team will have to provide receipts related to the grant funds to Skate Canada by March 1, 2004.

Announcements have been sent out for both the Synchronized skating sectionals which will take place on March 5, during Star Skate in O'Leary, and the Friendship competition which will take place on March 15 in Summerside. Registration forms must be returned to me before February 18 and February 25 respectively.

Respectfully Submitted,

Yolande Richard.

## **SPORTS PEI**

The coach of the Level 3 is going to be Steve Sugar at the ACS in May.

I advertised for Dance Seminar @ Pownal Rink

PR started on Star Event, info in Guardian and Journal

Passed on information to Spring Skate in NB Memramcook to Clubs. Even is April 16, 2004 FMI call Annette Gaudrea 506-758-9298.

PSA done over 2 weeks ago for Star event.

Women in sport was cancelled, where we had some FS athletes speaking. LA Hogan is the contact at sport pei with this as she is for women in sport committees, as she usually will send me more information to the PSO.

Respectfully submitted

Glen Flood

ED