



## **AGENDA - BOARD OF DIRECTOR'S MEETING**

Tuesday February 21<sup>st</sup> 6:30

Summerside PE

### **ITEM I: CALL TO ORDER**

### **ITEM II: ADDITIONS TO AGENDA**

### **ITEM III: MINUTES OF PREVIOUS MEETING**

### **ITEM IV: CORRESPONDENCE**

### **ITEM V: TREASURER'S REPORT**

### **ITEM VI: COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Championships
- (d) Coaches
- (e) Competitions
- (f) Evaluators
- (g) Judges
- (h) Marketing
- (i) Membership
- (j) Recreational Skating
- (k) Skater Development
- (l) Synchronized Skating
- (m) Sport PEI
- (n) Championships

### **ITEM VII: NEW BUSINESS**

1. Skate Canada PEI AGM
2. Skate Canada ACGM

### **ITEM VIII: NEXT MEETING**

### **ITEM IX: ADJOURNMENT**

# SKATE CANADA PEI

## Minutes of the Board of Directors' Meeting

Tuesday, February 21st, 2006

6:30pm

Fie Hall, Summerside

### Board Position

#### Chairperson

Vice Chair

#### Past Chair

#### Secretary

Treasurer

#### Executive Director

### Name

Elizabeth MacKay

Mary Ellen McInnis

Nancy Hashie

BJ Sandiford

Tanya O'Brien

Glen Flood

### Chairs

#### Accountants

#### Awards

#### Competitions

#### Coaching

NCCP Rep

#### Judges

#### Evaluators

Marketing

#### Membership

#### Recreational Skating

#### Skater Development

Synchronized Skating

Nancy Hashie

Beryl MacMillan

Barb Mayhew

Carolyn Tessier

Kim Duffy

June Easter

Shannon Richards

Vacant

Darlene Gallant

Susan Gallant

Lisa Frizzell

Mary Ellen McInnis

### Club Reps

#### Alberton

Charlottetown

#### Cornwall & Area

#### Evangeline

#### Kensington

Montague

#### O'Leary

Pownal

#### Rustico

Sherwood Parkdale

#### Summerside

Tignish

Tyne Valley

Susan Yeo Davison

Barb Waite

Danny Lane

Yvonne Cormier

Calvin MacLean

Linda Boudreault

Juanita Gallant

Douglas Matheson

Joe Perry

Sharon Fortier

Joanne Parnham

Brian Tremblay

A quorum was determined.

### Item I:

**Call to order:** Elizabeth MacKay called the meeting to order at 6:30 pm.

A quorum was determined.

### Item II:

**Adoption of the Agenda:**

It was moved by Calvin MacLean that the agenda be accepted as presented.

Seconded by Barb Mayhew

**MOTION**

**CARRIED**

**Item III:** **Minutes from the Previous Meeting:** An evaluators' report was attached to the minutes for the meeting held on Jan 24, 2006. Those minutes were moved to be accepted as amended by Lisa Frizzle.  
Seconded by Beryl MacMillan **MOTION CARRIED**

**Item IV:** **Correspondence:**  
-CANSkater of the year packages are starting to arrive.  
-An income statement was received from the Summerside FSC. It reported a loss of \$1082 for the **High School event**. Tanya will issue a cheque for \$800.

**Item V:** **Treasurer's Report: No report.** Tanya had a prior commitment for this evening. Cheques will be available at STAR.

**Item VI:** **Committee Reports:**  
**Accountants: No report.**  
- Nancy Hashie reported that the High School Competition was very successful.  
- She recommends that notes, ideas and the announcement for next year's event be written right away  
- STAR is ready to go.  
**Awards: Report attached**  
- Beryl MacMillan reported that the medals for STAR have arrived.  
- The Donny Glover plaque needs some refinishing before the shield can be completed.  
**Championships: No report.**  
**Competitions: Report attached**  
- Barb needs volunteers for STAR  
- Videos will be available for STAR.  
- Barb ordered a riser from Calvin MacLean for STAR.  
- Participation is up by approximately 15%.  
**Coaches: No report.**  
- Carolyn Tessier reported that Kim Duffy, Martha Murnaghan and Michelle Coyle attended the Junior Nationals to experience Level 4 coaching tasks in Moncton.  
**NCCP: No report.**  
**Evaluators: Report attached.**  
**Judges: Report attached.**  
- June Easter clarified that a judge/evaluator must be 16 years of age for certification. Training should start at 15 years of age.  
**Marketing: Vacant.**  
- Danny Lane reported that the Skate PEI website had approximately 140,000 hits and 23,000 pages requested.  
- Clubs seem to be using the site for protocols.  
- Danny also said that semi-open events are challenging to represent on the website.  
**Membership: No report.**  
- Elizabeth recapped the Chairman's CANSkate Challenge.  
- Darlene Gallant reported that 1390 skaters have been registered so far.  
- Elizabeth reported that Nationals will be held in Halifax next January.  
**Recreational Skating: No report.**  
- There will not be a dance seminar this year.  
- 5 Year pins have been distributed to 5 clubs this year.  
**Skater Development: Report attached.**

- Lisa Frizzle reported that the last session for the competitive club will be coached by Kim Duffy, on March 26, in Crapaud, at 12:15pm.
- Elizabeth reported that BJ Sandiford is working very hard on what BJ has nicknamed “The Ken Langlois Dance Week”. The deadline for registration is Saturday, February 25, at 2pm.
- BJ reported that it is a very complicated process requiring 26 hours of ice, in 7 different arenas over 6 days, and that Ken can only skate a certain length of time each day.
- A discussion was held about the use of the SKATECanada logo on team jackets.

It was moved by Danny Lane that “Provincial Team” be added to provincial team jackets.

Seconded by Nancy Hashie

**MOTION CARRIED**

**Synchronized Skating: Report attached**

- Mary Ellen McInnis was absent due to a death in her family.
- Mary Ellen is planning a Synchro seminar in the fall.
- Danny Lane reported that some Island teams are missing from SKATECanada’s official list of Synchro teams.

**Sport PEI: Report attached**

- Glen asked for a list of skaters, coaches, officials and executive interested in attending the Debbi Wilkes Media Night.
- Kim Duffy is qualified to coach a Special Olympic athlete at the Canada Games in 2007.
- Coach Krista MacKay has accepted the offer of traveling to the Canada Games as an apprentice Canada Games Coach.

Barb Mayhew moved to accept the reports as presented.

Joe Perry seconded the motion

**MOTION CARRIED**

**Item VII: New Business**

**Skate Canada PEI AGM** Will be held at Slemon Park on May 5&6.

- Elizabeth suggested that a planning session be held on Friday night.
- The AGM will be held on Saturday, from 9:00 – 11:30.
- The Banquet will be held at 12:00.

**Skate Canada ACGM** Will be held in Markham Ontario, May 25 – 27.

- Elizabeth requested that names be submitted to her for the additional delegate for the ACGM. The deadline for submission is March 15. A draw will be held before the PEI AGM.
- A discussion was held about the Sections interest in hosting a SKATECanada ACGM.

June Easter made a motion that a proposal be submitted to SKATECanada, to host the 2008 or 2009 SKATECanada ACGM.

Seconded by Juanita Gallant

**MOTION CARRIED**

**Other Questions**

- Susan Gallant asked about the rule of skaters not being allowed to skate on another ice surface after they have registered or skated on the competition ice for STAR.

It was shown that this rule only applies for qualifying events, such as the biathlon and triathlon events.

**Item VIII:**     **Next Meeting**

The next meeting will be held on Wednesday, March 29, 2006, in Kensington, at 7pm. Location TBA.

**Item IX:**     **Adjournment**

Barb Mayhew moved that the meeting be adjourned at 7:55.  
Seconded by Lisa Frizzle

**MOTION CARRIED**

Submitted by BJ Sandiford

### **Accountants Committee Report**

Not Available

### **Awards Committee Report**

Date: February 20,2006

The medals and plaques for Star Skate have been ordered and will be available by Tuesday so I can take them to the Section Meeting. I will not be in Kensington until synchro on Sunday as I had previously committed to ECMA's prior to taking over this role.

The nominations for awards have been received, read and decisions made. Thanks to Libby Calwell, Cheryl Ramsay and Mary Ellen McInnis, for their assistance. I realize that three clubs did not send in awards-Tignish, Montague and Sherwood. Also Pownal, Tyne Valley, Cornwall and part of Charlottetowns were not received by the Friday deadline so they were not evaluated in the reading by Libby and Cheryl. Those skaters who were nominated late will receive their recognition at our local AGM.

Submitted,  
Beryl MacMillan

### **Championships Committee Report**

Not Available

### **Coaches Committee Report**

Not Available

### **Competitions Committee Report**

February 13, 2006

Interclub and Friendship Synchro were very successful events. Thank you to all the volunteers and the O'Leary Club for hosting this event.

Date to Skate and the High School invitational proved to be a very busy weekend for the Summerside club with many excellent skating performances. Thank you to the many volunteers and the Summerside Club for hosting this event.

The STARSkate competition is just around the corner. The schedule has been posted on the website and the competition entries will be posted as soon as the names are finalized. This year, there were quite a number of forms that had to be sent back to clubs with missing signatures, no test chair signature, no test passed, skaters entered in wrong events. In the future, clubs are asked to have their forms checked before mailing to ensure all the required information is on the forms.

Officials are all booked and have been mailed their schedules. I have released the blocks of rooms at both hotels so any clubs who are now looking for rooms, they will be booking on their own. Volunteers will be required from all clubs to ensure this event is successful.

ADL is being held on March 4, they are waiting for entries from two clubs and then schedules etc will be forwarded to all clubs.

The Canada Games Training team had its 4th session on February 12 with all 10 members present. Our off ice session this time was a team building event, skaters along with some parents had a fun filled curling game enjoyed by both the athletes and the spectators. Plans are made to attend the Spring Skate in Moncton in April, this event will be entered as a team and it will be the last event before the final Canada Games Team is selected. Good luck to all training team members. Our next training session will be on April 2, the location will be announced later.

Respectively submitted

Barb Mayhew  
Competition Chair

### **Evaluators Committee Report**

Feb.21 '06

Since January we have had one judge receive juvenile promotion. Her test levels were already Sr. Br. So this completes her full juvenile credentials.

At Date to Skate we had four girls do some trial judging. Two girls are interested in starting the judging process. Hopefully juvenile clinics will be revised and able to incorporate the new system starting in the fall and then we could look at offering a juvenile clinic at that time. There may be a number of girls interested in this. In the meantime these girls will be kept up to date on test days and competitions and encouraged to do some trialing.

Two girls will soon be ready for supervised evaluations for low level tests. One I'm waiting on an exam from- I keep reminding her to get it done.

I am hoping some girls will do some trial judging at Star. Although some of these girls will also be competing, it makes it hard to get a lot of training in. Some of these, however, are not skating and this would be a good opportunity to experience some good competition. I will keep after them. If anyone knows of any skaters or former skaters that would be interested in judging, please let me know. There are a lot of test days coming up in March and its really hard to get them all covered.

Shannon Richards

### **Judges Committee Report**

The judges have been assigned for the remaining competitions of the season. Sandra Caseley will be in contact with ADL judges soon. A sincere thank-you to all for working with these individuals who so graciously share their time with our Section and skaters.

Congratulations to the Sherwood-Parkdale Skating Club on hosting the 2006 Eastern Synchro Competition. The judges were pleased with the hospitality received on the weekend. I also received comments from judges and the Teck Rep on how knowledgeable our skaters are when doing their part to assist in hosting a major competition be it as caddies, ice captains, skate guard individuals, etc. As a section, club executive (and parents) thank your skaters for this.

I have received only positive input this year regarding club competitions from the club competitions judges. The assignments were confirmed well in advance by clubs involved. Snacks, warm blankets, and hot chocolate were in abundance, and very well appreciated. I would continue to suggest that clubs with Stage 1 and 2 events run these either before or after the judges arrive, this time of year is running into exams when the club judge time is at a premium.

Mary Ellen and I will work together over the next several months to organize a synchro judge clinic - hopefully in August. We hope to have more details soon.

### **Marketing Committee Report**

Not Available

### **Membership Committee Report**

Not Available

### **Recreational Skating Committee Report**

Not Available

### **Skater Development Committee Report**

February 21, 2006

#### **Competitive Club**

The fourth session of Competitive Club went well on January 22nd, with Julie McNeill doing the on-ice portion and Gord MacNeilly doing a strength training circuit session for the off-ice. The fifth session takes place on February 19th, with Kim Duffy coaching the on-ice portion and Allan Davidson doing a sport nutrition session for the off-ice. The final session of Competitive Club will take place on March 26th.

Sincerely,

Lisa Frizzell

Skater Development Chair



## **Synchronized Skating Committee Report**

I would like to congratulate Sharon and Heather and all of the volunteers that put on such a great week-end for Eastern Regionals last week-end. What a lot of great skating to watch.

Next year this event is to be hosted by Newfoundland.

I met with the other Synchro Chairs from NB and NFLD on Friday. Our concerns are all the same with the implementation of the new scoring system. We are discussing trying to do a Maritime training for coaches in conjunction with judges.

Our Synchro Championships are coming up on Sunday, Feb 26 starting at 3pm. This is being held at the end of the STARskate competition in Kensington.

We have 10 teams in total: 4 in the Pre-Juvenile event, 2 in the Juvenile event and 4 in Pre-Novice.

Friendship Synchro went well with all of the teams having a good time. I was impressed by the team cheers as I have not been at this event for a few years. A job well done by all.

Looking forward to seeing all of the teams in Kensington.

Mary Ellen

## **Sport PEI**

### **Executive Directors Report**

Once again I have been busy using the web site to Promote and Remind the Section of upcoming events such as coaching, board meetings, or other Sport News.

The Debbi Wilkes meet the media night will run on Wednesday March 15th, at Sport P.E.I. at 7pm. She had to choose a new evening because of the Olympics.

I attended three sessions on Constitution and Policy writing that was put on by Sport P.E.I. president Brian Chambers. There also will be sessions on policy writing to follow. I worked on the Privacy Sport Policy group. These are items that have gone along with the bi-lateral agreement with the Federal Government, Provincial Government and Sport P.E.I.

I am presently preparing a press release for Star Skate .

I assisted in some of the areas for the Eastern Challenge this past month. I have been arranging hotel rooms for Provincial Sport Initiatives for Figure Skating. Any PSO had the opportunity to do this with Rodd and Sport P.E.I.

I have also had the usual correspondence from National Office on many areas such as competitions, NCCP and membership documents.

Respectfully submitted  
Glen Flood

## Upcoming Events

Feb. 21, 2006	Board Section Meeting Summerside at 6:30 pm
Feb. 24-26, 2006	STARSkate Kensington
Mar. 2-5, 2006	Synchro Nationals & Festival Hamilton, ON
Mar. 4, 2006	ADL Kensington
Mar. 11, 2006	Alberton Low Test Day
Mar. 12, 2006	Sherwood-Parkdale Low Test Day
Mar. 15, 2006	Kensington Primary Test Day
Mar. 17, 2006	Summerside Ice Show
Mar. 20-26, 2006	Worlds Calgary, AB
Mar. 22, 2006	Summerside Low Test Day
Mar. 26, 2006	Evangeline Ice Show & Kensington Intermediate high test day
Mar. 31, 2006	Kensington Ice Show
Apr. 6-8, 2006	HomeSense National STARSkate & Adult