



AGENDA - BOARD OF DIRECTOR'S MEETING

Tuesday Feb. 15th, 2005

Summerside Fire Hall

Summerside @ 6:30 pm

ITEM I: **CALL TO ORDER**

ITEM II: **ADDITIONS TO AGENDA**

ITEM III: **MINUTES OF PREVIOUS MEETING**

ITEM IV: **CORRESPONDENCE**

- 1.
- 2.
- 3.
- 4.

ITEM V: **TREASURER'S REPORT**

Item VI: **COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Coaches
- (d) Competitions
- (e) Evaluators/ Judges
- (f) Marketing
- (g) Membership
- (h) Recreational Skating
- (i) Skater Development
- (j) Synchronized Skating
- (l) Sport PEI

ITEM VII: NEW BUSINESS

1. Admin fee re competition test days
2. Annual Meeting- workshop
3. CanSkate
4. Atlantic Jr/Senior High School
5. National STARSkate

ITEM VIII. NEXT MEETING

ITEM IX: ADJOURNMENT

SKATE CANADA PEI

Minutes of the Board of Directors' Meeting

Tuesday, February 15, 2005

6:30pm

Fire Hall, Summerside

Present: Names in **bold** were present.

Board Position	Chairperson	Elizabeth MacKay
	Vice Chair	Mary Ellen McInnis
	Past Chair	Nancy Hashie
	Secretary	BJ Sandiford
	Treasurer	John Dunphy
	Executive Director	Glen Flood

Chairs	Accountants	Nancy Hashie
	Awards	Mary Ellen McInnis
	Competitions	Barb Mayhew
	Coaching	Kim Duffy
	Evaluators/Judges	June Easter
	Marketing	Danny Lane
	Membership	Darlene Gallant
	Recreational Skating	Susan Gallant
	Skater Development	Lisa Frizzell
	Synchronized Skating	Yolande Richard

Club Reps	Alberton	Susan Yeo Davison
	Charlottetown	Dave Hodge
	Cornwall & Area	Danny Lane
	Evangeline	Yvonne Cormier
	Kensington	Barb Mayhew
	Montague	Linda Boudreault
	Morell	John Dunphy
	O'Leary	Darlene Gallant
	Pownal	Melody VanOmme
	Rustico	Joe Perry
	Sherwood Parkdale	Sharon Fortier
	Summerside	Joanne Parnham
	Tignish	Brian Tremblay
	Tyne Valley	Sandy Strongman

Item I: **Call to order:** Elizabeth MacKay called the meeting to order at 6:40 pm.
A quorum was determined.

Item II: **Additions to the Agenda:** Additions under New Business were:
1. ACGM – National AGM.
The additions to the Agenda, under New Business were moved to be accepted by Barb Mayhew. Seconded by Mary Ellen MacInnis. **MOTION CARRIED**

Item III: **Minutes from the Previous Meeting:**

Corrections to Item:

III - delete "Barb Mayhew moved to call the meeting to order."

V - add "The hiring of accounting company Arsenault, Best, Cameron and Ellis was moved to be accepted by John Dunphy.

Seconded by Mary Ellen McInnis."

MOTION CARRIED

VI - add "The name of the Star Skate sponsor will be announced soon."

VII -

1. An update was received from National STAR Skate.
2. Discussed National Board reorganization and TSET (The Skating Events Trust), and the effect on information being received.
5. Barbara Graham died the weekend of Fall Youth Camp. She bequeathed \$130,000 to Skate Canada. It will be used for \$500 awards for Pre-Novice male and female champions in each section.

The corrected minutes to the last meeting were moved to be accepted by Barb Mayhew.

Seconded by Mary Ellen MacInnis.

MOTION CARRIED

Item IV:

Correspondence:

1. Received the budget for ADL. Funding has been sent to them.

Item V:

Treasurer's Report: The Income Statement Comparison of Actual to Budget for Fiscal Year End 2005 was handed out.

John Dunphy moved to accept the report. Seconded by Susan Gallant.

MOTION CARRIED

Item VI:

Committee Reports:

Accountants:

Thanks to accountants who worked through the storms in January.

Two new accountants were trained at Date to Skate.

The accountants needed better communication with the Friendship Syncro event.

ADL is set up. Accountants will be Barb and Nancy.

STAR is getting set up. Accountants will be Danny and Barb Moase.

Nancy is ready for ADL and STAR to be finished!

Awards: Report attached.

Coaches: Report attached.

The question was asked "Where can I find a list of certified Can Power coaches?"

Competitions: Report attached.

Clubs, please check that all your skaters are on the Star Skate list of entries and events. This list can be found online. www.skatepei.ca

Evaluators/Judges: Report attached.

Ask higher level skaters to go online and verify that all their test levels are updated.

NB has invited the PEI Section to send two "up and coming" judges to gain judging experience and for trial judging at Spring Skate 2005, April 8-10 in Dieppe. They will cover on-site expenses (accommodations and meals). PEI Section would cover travel.

Shannon Richards recommended that Jessica Ellis be promoted to evaluate senior bronze level.

Andre-Marc Allain has been asked to evaluate for Spring School High Test Day, and to give a follow-up clinic to judges and evaluators.

Marketing: Report attached.

Membership:

Can Power up by 100
Can Skate down by 50
Competitive down
Executive down
Officials up
Other up
Star Skate down
Synchro down
Total 1771 – up by 50 over last year.

Recreational Skating: Report attached.

Still accepting registrations for Star Dance Seminar.
Still waiting for PA Lists from Tyne Valley, Cornwall and Pownal.
Krista Bernard asked if she could participate in the dance seminar. Yes, if she is a registered member of Skate Canada.

Skater Development: Report attached.

Tara Costello, a sports psychologist, will be at the Canada Games training session on Sunday, February 20th, at 11am, in Crapaud.

Synchronized Skating: No Report.

A discussion was held. Better communication is required.

Sport PEI: Report attached.

Glen helped Kim set up her coaches address book and walked her through some online situations. They will meet once a week for awhile.

The Coaches Association of PEI is offering three workshop/clinics.

Coaches Workshop with guest speaker Sheldon Kennedy

Rodd Royalty Inn Oct 19th 9-9:30

Physiotherapist Colin Moore will present :

Sports Injury Taping Clinic at the UPEI Field House on April 2nd from 9:00 am to 3:30 pm. Deadline for registration is March 25th, 2005, fee is \$25.

Injury Prevention Workshop Series

O’Leary Nov 12th

Access PEI Summerside Nov 19th

Access PEI Montague Nov 26th, fee \$7.

A motion to accept the committee reports was moved by Barb Mayhew.

Seconded by Darlene Gallant.

MOTION CARRIED

Item VII:

New Business

1. A request was received to discuss the \$10 administration fee for testing during a competition. It was felt that the \$10 fee was reasonable.
2. PEI AGM will be May 6th. Board members will receive mileage or a hotel room to share with another board member.
Friday night will be a Club Constitution Workshop.
Saturday will be the meeting and banquet.
A Can Skate workshop will be giving by a very inspiring woman from Calgary. Costs will be shared by NS.
3. The Junior and Senior High School events at National STAR Skate is a go ahead.
A written request is required in order to combine teams.
Teams are not allowed to use their schools’ names.
4. National STAR Skate volunteer manuals have been received.
A meeting will be held soon for team Leaders and Co-coordinators.

5. ACGM will be held in Winnipeg, June 9 – 11, 2005.
A new policy for choosing delegates needs to be put in place.
Please sign and return proxies quickly.

Item VIII: Next Meeting

The next meeting will be held on Monday, March 14th at 6:30, Community Gardens Board Room, Kensington.

Item IX: Adjournment

John Dunphy moved that the meeting be adjourned.
Seconded by Susan Gallant.

MOTION CARRIED

Brian Tremblay is the new Club Rep for Tignish.
Miminegash, PE
COB 1S0
902/853-4334
902/882-2882
Email, please use Sheila Tremblay's. Glen has it.

Respectfully submitted.
BJ Sandiford, Secretary

ACCOUNTANTS REPORT

Not Available

AWARDS REPORT

I have received the Award nominations from most of the clubs. I did not receive anything from four this year which is a bit disappointing.

The committee is in the process of reading and evaluating all nominees and I will forward our selection to Skate Canada before March 1.

My committee has one new member this year, Gail Jenkins, who is replacing Theresa Kerwin who was unable to help this year. Other members are Gwen Gallant and Jane Smith.

I would like to thank all the clubs that sent forms for their effort to see that members of their clubs are nominated

Mary Ellen McInnis

COACHES REPORT

Most Coaches are into the competitive season and we are busy with competition, test days and ice shows. Most Coaches are getting information off the internet and there has been little to report. Michelle Coyle has updated three photo Id's for me, there was \$15.00 collected for this and will be passed onto John Dunphy.

Brynne Sinclair-Waters has requested assistance for funding her level 1-phase 1 that she attended last summer. All documents are in order so I had John issue her a cheque for \$100.

I have had some questions about becoming a Coach. I have attached the most up to date documents regarding this matter. Keep these on file at your Club, so you can access them when needed.

That's it for now.
Kim Duffy

COMPETITION REPORT

Congratulations to the Summerside Figure Skating Club on another successful Date to Skate competition. This year was there 25th year for the competition.

Interclub will be held on February 12 in Evangeline. This year Kensington and Summerside were also invited to join Tignish, O'Leary, Alberton, Tyne Valley and Evangeline for the Interclub competition. The Friendship Synchronized event will also be held along with the Interclub so February 12 will be a busy day for the Evangeline FSC.

The ADL organizing committee will have their schedule available as soon as all entries are in. Due to storms, mostly on Monday's, some clubs were later than planned holding their competitions.

The organizing committee for BMO STARSkate met on Monday, February 7, 2005 in Pownal and plans are well underway. June has judges booked, accountants will set up on Friday, March 4 in the morning and the schedule should be available on the website in the next few days. There will be a list of skaters with the event they are in and a schedule of event times. This year there are about 140 skaters participating; an increase over 2004. It's great to see interest in this event growing.

The block of rooms at the Rodd Hotels was on hold until February 4, 2005, and after that date, rooms would be released from the block. At present there are still rooms available but the block has been released on them.

There is a bit more information on National STARSkate now, and the announcement for the High School event is available on the Skate Canada website. Volunteers will soon be assigned to their team as soon as Team Leaders decide the number of volunteers needed for their team. I am still waiting for forms from some of the leaders, just a reminder to get your forms in if you plan to volunteer at this event.

The Canada Games Training team held their second tryout in Crapaud in January with 12 skaters in attendance. Our 3rd session will be held on February 20 in Crapaud with Tara Costello providing the off ice session.

Respectfully submitted
Barb Mayhew
Competition Chair

EVALUATORS/JUDGES

The evaluating/judging system has been quite active to date. January test days are over and I will use this opportunity to remind clubs all test day results must be forwarded to Skate Canada

and the PEI Section ASAP. If this does not happen and your skater passes at another event without the previous pass recorded that following test could fail to be recognized. I am still waiting for a number of test day results to be forwarded to me, I hope this doesn't mean a copy has not been sent to Skate Canada. A reminder to all test chairmen that test day guidelines are available on the Skatepei website.

I would also ask that higher level skaters get on the Skate Canada website and check their levels . One official checked her levels and found results missing. Using section records this was corrected within hours.

Judges for Interclub have been assigned, ADL is yet to be finalized. I am waiting for one judge from NB to be announced for STARSkate. All test days in March have at least one evaluators assigned. Wednesday nights are a difficult time to slot, perhaps we should try to remember that. A juvenile clinic will be held Feb 12-13 at Sport PEI. I may need some assistance with this from someone in the Charlottetown area. I plan to attend parts of the workshop but due to prior commitments maybe unable to attend Saturday afternoon and Sunday morning. Beryl Mac Millan is using this for an update opportunity. Four of our club judges will be at the clinic, with one former considering.

After a suggestion from the accountant's committee , copies of ordinals from all club competitions will be forwarded for review to the evaluator/judges chairman. They feel this will be a valid tool in evaluating club level judges and recommending juvenile level clinic participation. Thank-you to Barb Moase and Barb Mayhew for their observational wisdom. I have e-mailed Renee Eldershaw with a query on a creative dance/interpretive workshop. This is at a very preliminary stage. I have a vision of a time for coaches, skaters and judges with some on ice time. If we are to develop in this area we need to have some concept of what is involved. The judges and coaches I have mentioned this to feels it would be a positive step. There could be interest from NS.

The synchro judges clinic did not go. I would suggest if Eastern festival is on the Island next year this would be a time to consider. I am waiting for the results of 3 supervised test. Referee reports from Date to Skate have been forwarded.

A reminder that the girls will be needing referee reports at STARSkate.

PEI Evaluator/judges Chairman
June Easter

Marketing Committee Report

Press Releases:

- Two press releases were done in January; one by section regarding upcoming club competitions and another by Barb on Bonnie Woodside 'Coach of the month award'.
- In addition, several clubs got test and competition results published in the Guardian's Sports Notes.

Website Updates:

- Added 16 news articles in January.
- Updated the events calendar including test days and competitions.

- 13 of our 14 clubs have provided information of their webpage -(it is your responsibility to advise me if the information is incorrect)

Items that we are working on:

- Waiting for competitions results to be posted.
- Preparing an information page for the 2005 National StarSkate competition.
- Working on the Marketing Committee for the 2005 National StarSkate competition.
- Update the website with new board minutes.

I'm also looking for someone to help me manage the website or assist in promoting our sport, no experience required. If you are interested in helping, please send me an email at danny@skatepei.ca

Danny Lane

MEMBERSHIP REPORT

Not Available

RECREATIONAL SKATING REPORT

The upcoming month of February is going to be fairly busy. Thanks to Mary -Ellen we have ice at Pownal for our Star Dance seminar on February 27,2005. The coaches for the seminar are Cindy Stavert and Bonnie Woodside for the Preliminary and Junior Bronze. Tom Mann and Lise Deveaux are the coaches for the other dance levels. In case of inclement weather on Saturday , February 26,2005 the Preliminary and Junior Bronze may be cancelled due to this day being the storm date for ADL's.

The Skills seminar is still a go for March 21 at the Cody Banks Arena. I have been in contact with Julie MacNeill . She is interested in it , I just need to sent some more info to her.

Most clubs have contacted me regarding P.A.'s and number of years of service . The Clubs I am still waiting to here from are Tyne Valley , Charlottetown , Cornwall, and Pownal .

Susan Gallant
Recreational Skating

SKATER DEVELOPMENT

I have nothing new to report at this time with the exception that another Talent ID session for Canada Games will take place in the coming months. Date and location to be announced.

Thanks,
Lisa Frizzle

SYNCHRONIZED SKATING

Not Available

EXECUTIVE DIRECTOR REPORT

This month I have spent a lot of time answering fielding questions regarding the National Star Skate Competition. Most of it has been in regards to the High School portion of the Competition. There have been a few volunteer forms that have come in and I have sent them onto Barb Mayhew. I have been contacted by the Buzz newspaper to do an article on the National Star as well. Nick Murray of Sport P.E.I. also committed to helping with the PR of the event.

I continue to use the **web site** to promote the information that comes my way. One piece that seems very useful is the Sport Taping Clinic that is being hosted by Colin Moore. To register contact Cheryl Gorveatt at Sport P.E.I., 368-4110. There also should be any pertinent coaching information on the web site as well.

I have also been receiving Canada Game information and sending it out to either Coaches, or to Newspapers. Also a reminder that there is a Canada Games meeting on Feb 24th @ Sport P.E.I. and to reply to John Morrison that we will have someone there. At this meeting we will review the 2007 Canada Games Technical Packages, the funding programs available, year 1-3 sport reports, appointment of team officials etc... A complete agenda will be available that evening.

I also have been helping book Rooms at the Rodd for Judges, as well as Sport P.E.I. Rooms for Judges courses that are upcoming.

I have been helping the Section get prices on the pins that we are looking for on Nationals. Gemini seems to have a the best offer.

Also I have dealt with the usual correspondence from Skate Canada to Skate P.E.I.

Respectfully submitted

Glen Flood