

# SKATE CANADA PEI

## Minutes of the Board of Directors' Meeting

Wednesday, January 9, 2008

6:30pm

Sport PEI, Charlottetown, PEI

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<b>In attendance:</b>	Chair	Mary Ellen McInnis
	Treasurer	Sarah Rodgeron
	Secretary	Kelly Dawn Oliver
	Awards & Summerside rep	Joanne Parnham
	Competitions	Barb Mayhew
	Past Chair	Elizabeth MacKay
	Judges	Sharon Fortier
	Recreational Skating	Vodia Frizzell
	Kensington rep	Rosalie Profit
	O'Leary rep	Juanita Gallant
	Pownal rep	Cynthia Mitchell
	Tyne Valley rep	Karen Ellis
	Charlottetown rep	Barbara Waite
	Membership	Susan Yeo-Davison
	Coaches	Carloyn Tessier
	Executive Director	Mike Connolly

**Regrets:** Vessey Lipton - Synchro, Wendy Fraser - Alberton rep; Shannon Richards - Evaluators; Christa Gaudet - Tignish rep; Jane Arbing - Cornwall rep; Yvonne Cormier - Evangeline rep

**Absent:** Nancy Hashie - Accountants; Rosiland Waters - Montague rep; Ellen McMahon - Sherwood Parkdale rep; Joe Perry - Rustico rep

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### **Item I: Call to Order**

Chairperson Mary Ellen McInnis called the meeting to order at 6:31 P.M. A quorum was determined.

### **Item II: Additions to the Agenda:**

Under New Business, PEI AGM and Skate Canada's AGM were added.

**Motion:** Barb Waite moved to accept the Agenda with additions. Seconded by Barb Mayhew.

**Motion carried**

**Item III : Minutes of the Previous Meeting.**

Note to make correction to Rosalee Profit's name under Committee Reports motion.

**Motion:** Sharon Fortier moved to accept the minutes as amended. Seconded by Rosalie Profit.

**Motion carried**

**Item IV: Business Arising from the Minutes**

There was no business arising from the minutes.

**Item V: Correspondence:**

Skate Canada statistics indicate skater registrations are down. Clubs are reminded to continue working on the Presidents Challenge.

**Item VI: Treasurer's report:**

Treasurer Sarah Rodgerson indicated she has recorded all transactions up to Dec 12th, 2007 and that revenue YTD is \$64,130.00; expenses are \$41,572. Bank account balance is \$88,744. Cash Collection sheets are now available on the website. CFSA Reimbursements will be made available this evening. Payments are based on Dec 1 registration stats @ \$5 per member less the amount of your Club's share of Accountant and Judges costs.

Elizabeth inquired on a credit from Skate Canada for Jennifer Parnham (\$200). Sarah will watch for this credit to come.

**Item VII: Committee Reports:**

**Executive Director:**

See report. The Technical Director's position is a go. Sport PEI will notify us of our approved funding when a decision has been finalized. Mike is updating our Directory. Please notify Mike with any errors or additions to the list that has been sent out. Note to remove Candace Woodside from the list.

**Accountants:**

Mary Ellen reported that clubs are getting ready for Club Competitions and computers are on the move.

**Awards:**

Joanne Parnham indicated that Skate Canada Achievement Awards are now available and are due back by Jan 31, 2008.

**Coaches:**

See report. Carloyn has sent out a request for coaches for the 2011 Canada Games

and she has updated one more coach accreditation. Carolyn also made note that there were complaints about ADL music this year.

**Competitions:** See report attached

- 1 Barb Mayhew reported that plans for Interclub are ongoing. Announcement and entry forms will soon be on our website. A binder with the steps to organizing Interclub is missing, and all clubs are asked to have a look for this and forward to Kensington club if they find it.
- 2 STARSKATE: Barb thanked clubs for STARSKATE entries. A schedule will be posted as soon as it is available. Barb noted that there is no Creative Dance event, and skaters who registered for this will be reimbursed. Joanne requested a letter from the section that outlines Hospitality issues involving the Wellness Center. She is planning to meet with the City of Summerside. Elizabeth suggested that Duke Cormier also be invited to sit in on the meeting.
- 3 ADL entry forms, announcement and diagrams should now be posted on the website and made available to all clubs.

**Evaluators and Judges:**

The judge's clinic was held with 18 in attendance and all are booked for the upcoming competitions. It was noted that Tignish club has changed their Competition to the following week.

**Marketing:**

Mary Ellen reported that work is continuing on a more user-friendly system.

**Membership:** Sue reported that she does not get the membership stats. Barb Mayhew made note that if chairs cannot find things, they may not have access, and they should let Mike know so he can forward what they require. Registered skaters as of December 1 are as follows: 167 CanPowerSkate, 952 Canskate, 189 Starskate, 6 Competitive, 27 officials, 90 executive, and 5 Synchro skaters.

**Recreational Skating:** See report.

Vodia reported that the Freestyle and Dance seminar was held in Crapaud on Jan 3 with 42 skaters registered. Rob Fraser and Connie Frazee worked on ice, and Cindy Stavert and Julia Sauve did the off-ice sessions. On Jan 4 there were STAR Skills Seminars held in Pownal and Alberton. Connie and Rob conducted the Seminar in Pownal with 28 skaters registered, and Cindy Stavert and Bonnie Woodside conducted the on-ice training in Alberton with 18 skaters registered. Denise Davison did the off-ice session in Alberton.

Vodia now has forms from 11 Clubs for the \$150 Canskate Promotional funding.

Vodia will soon be looking for volunteers for STARSKATE. She is looking for eager responses when she contacts clubs for Ice Captains and runners.

In March of 2007, Rob and Ed were available to partner our skaters. Vodia inquired if

this is something we would need this year. An email will be sent to coaches. Carolyn will find out the number of dance levels that we need Ed for and Vodia will see what ice is available.

**Skater Development:** Mary Ellen will look after this for now and will be attending Competitive Club on Sunday.

**Synchronized Skating:** See report.

Vessey reported she only has 3 teams registered for Friendship to date. One from O'Leary and 2 from Dartmouth.

She has team registration forms from Alberton, Charlottetown Juvenile and Junior, and Charlottetown Rockettes.

Mary Ellen asked for the approval of the committee reports.

**Motion:** Barb Mayhew moved the approval of the committee reports, seconded by Vodia Frizzel.

**Motion carried**

**Item VIII: Old Business:**

It was decided that it is too late to organize for the Jack Frost event this year. The plan is to form a committee next fall, get the theme from the Jack Frost committee and work on an event for next year. Barb Waite will notify the Jack Frost committee that we will not participate this year.

All Synchro teams are to submit a letter to the section confirming their participation in the Eastern Regionals. Funding will be released when all letters are received.

**Item IX: New Business:**

The ACGM will be held May 28-31, 2008 in Regina. Elizabeth MacKay will be attending as well as the Coach Rep and the Volunteer of Excellence. Because Mary Ellen is unable to attend, one other Board member will be given the opportunity to attend. You must have attended 2/3's of the meetings, and anyone interested is to contact Mary Ellen by January 25.

Our AGM will be held May 2-3 at the Loyalist in Summerside. A room has been booked for the Awards banquet on May 3 as well as rooms for overnight accommodations. Mike will send out information on these rooms, for anyone who is interested in booking accommodations.

Barb Mayhew suggested we re-visit the funding that is available for hosting the Inter-

Club and ADL competitions.

It was discussed and decided that first, second and third place finishes in all events at Club Competitions will be eligible to compete at Inter-Club.

Barb Waite suggested we look at a rotation for the Star-Skate Competition. She made note that some clubs may be overlooked for hosting this event, because of ice rental fees.

It was brought up that off-Island skaters are looking to come to PEI to compete. A suggestion was made that we could have a Date to Skate combined with the High School Invitational. Joanne will have Summerside club look into this.

**Item X – Next Meeting**

Next meeting will be February 14, 2008 @ 6:30 PM in Summerside at the Fire Hall.

**Item XI - Motion to adjourn:**

Barb Mayhew moved for adjournment, seconded by Juanita Gallant @ 8:03.

Meeting Adjourned.

Respectfully Submitted,

Kelly Dawn Oliver  
Secretary