



AGENDA - BOARD OF DIRECTOR'S MEETING

Thursday January 6th, 2005

SportPEI at 6:30 pm

Charlottetown

ITEM I: **CALL TO ORDER**

ITEM II: **ADDITIONS TO AGENDA**

ITEM III: **MINUTES OF PREVIOUS MEETING**

ITEM IV: **CORRESPONDENCE**

- 1.
- 2.

ITEM V: **TREASURER'S REPORT**

ITEM VI: **COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Coaches
- (d) Competitions
- (e) Evaluators/ Judges
- (f) Marketing
- (g) Membership
- (h) Recreational Skating
- (i) Skater Development
- (j) Synchronized Skating
- (l) Sport PEI

ITEM VII: **OLD BUSINESS**

ITEM VII: **NEW BUSINESS**

1. Star Skate

ITEM VIII: **NEXT MEETING**

ITEM IX: **ADJOURNMENT**

SKATE CANADA PEI

Minutes of the Board of Directors' Meeting

Thursday, January 6, 2005

6:30pm

Sport PEI, Charlottetown

Present: Names in **bold** were present.

Board Position	Chairperson	Elizabeth MacKay
	Vice Chair	Mary Ellen McInnis
	Past Chair	Nancy Hashie
	Secretary	BJ Sandiford
	Treasurer	John Dunphy
	Executive Director	Glen Flood

Chairs	Accountants	Nancy Hashie
	Awards	Mary Ellen McInnis
	Competitions	Barb Mayhew
	Coaching	Kim Duffy
	Evaluators/Judges	June Easter
	Marketing	Danny Lane
	Membership	Darlene Gallant
	Recreational Skating	Susan Gallant
	Skater Development	Lisa Frizzell
	Synchronized Skating	Yolande Richard

Club Reps	Alberton	Susan Yeo Davison
	Charlottetown	Dave Hodge
	Cornwall & Area	Danny Lane
	Evangeline	Yvonne Cormier
	Kensington	Barb Mayhew
	Montague	Linda Boudreault
	Morell	John Dunphy
	O'Leary	Darlene Gallant
	Pownal	Melody VanOmme
	Rustico	Joe Perry
	Sherwood Parkdale	Sharon Fortier
	Summerside	Joanne Parnham
	Tignish	Betty Ann Gallant
	Tyne Valley	Sandy Strongman

Item I:

Call to order: Elizabeth MacKay called the meeting to order at 6:32 pm.

To attain quorum for this meeting some committee chairs reassigned themselves to club reps. Please make sure that your club is represented at these meetings. A quorum was determined.

Item II:

Additions to the Agenda: Additions under New Business were:

1. National STAR Skate

2. TSET
3. Junior and Senior High School events at National STAR Skate.
4. STAR announcements.
5. Barbara Graham.

The additions to Agenda, under New Business were moved to be accepted by Barb Mayhew. Seconded by Mary Ellen MacInnis. **MOTION CARRIED**

Item III: Minutes from the Previous Meeting:

Correction under New Business. 2. SKATE Canada – PEI two year plan.
Correction under Memorial Trophy – Donald Glover.
Barb Mayhew moved to call the meeting to order.
Seconded by Mary Ellen McInnis. **MOTION CARRIED**

Item IV: Correspondence:

1. Awards from “Home Sense STAR Skater of the Month” can be redeemed at Winners.
2. Sherwood-Parkdale requested funding for travel to Laval.
3. Received a list of dances that can be soloed.
4. Provincial Travel funding for \$1800.

Item V: Treasurer’s Report: The Income Statement Comparison of Actual to Budget for Fiscal Year End 2005 was handed out.

John Dunphy moved to accept the report. Seconded by Nancy Hashie.

MOTION CARRIED

Arsenault, Best, Cameron and Ellis will do the accounting this year. John needs all expense claims by March 31st.

MOTION CARRIED

Item VI: Committee Reports:

Accountants: Report attached.

Awards: Danny will post Skate Canada Awards are online.
Deadline February 7th.

Coaches: No attached.

Competitions: Report attached.

Star Skate entries are up. Entries in Bronze Biathlon, Silver and Gold Triathlons.

Schedule is out for Date-to-Skate.

Bonnie Woodside received the Credit Union Coach of the Month award.

Congratulations Bonnie!

Name TBA.

Evaluators/Judges: Report attached.

Received an email from NB looking for participants in a Synchro judging clinic.

Marketing: Report attached.

Membership: Report attached.

Remember to register your officials.

Crapaud has a “Learn to Skate” program. Skate Canada asked them to register as a club.

Recreational Skating: Report attached.

Proposed date for Star Dance Seminar is Sunday, February 27th.

Skater Development: Report attached

Synchronized Skating: Report attached.

Correction – no Synchro on Tuesday February 15th.

Interest has been shown by NS and NB teams in attending the Friendship Competition. Nancy said that there is the possibility of government funding for inter-provincial competitions.

Yolande made a motion that money in the Synchro budget for Off-Island competitions is for qualifying events only.

Seconded by Danny Lane.

MOTION CARRIED

Sport PEI: Report attached.

Barb Mayhew moved to accept the committee reports.

Seconded by John Dunphy

MOTION CARRIED

Item VII: **New Business**

1. National STAR Skate
2. National Board reorganization - TSET (The Skating Events Trust)
3. Communication with Debbi MacMurdo. There will be Junior and Senior High School events at National STAR Skate.
4. Adult STAR and National STAR announcements are out.
5. Barabra Graham died the weekend of Fall Youth Camp. She bequeathed \$130,000 to Skate Canada. It will be used for \$500 awards for Pre-Novice and Novice, male and female champions in each section.

Item VIII: **Next Meeting**

The next meeting will be held on Tuesday, February 15th at 6:30, location unknown, Summerside.

Item IX: **Adjournment 7:37**

Barb Mayhew moved that the meeting be adjourned.

Seconded by Joe Perry.

MOTION CARRIED

I apologize for the lateness and possibly erroneous nature of these minutes. January is the most busy and most stressful month of the year for my business. I request that someone be assigned to step in as secretary for next January's meeting.

Thank you for your patience!

Respectfully submitted.
BJ Sandiford, Secretary

ACCOUNTANT'S COMMITTEE REPORT

January 2005

The year has begun to pick up. I have heard from all clubs with the exception of the Montague Club. Following is a list of accountants that will be doing your club competition. Please get in touch with these people to give them times for your competition as very few clubs gave that information when contacting me.

Summerside January 10 - **Anna Mae Barlow 436-5158**

Alberton January 11, **Wendy Fraser & Nancy Hackett 882-3198**

Evangeline January 14, **Nancy Hashie 854-2311**

Cornwall & Rustico, January 15, **Sandra Clark, Danny Lane & Susan Gallant 963-3042**

Morell January 15, **Mary Ellen McInnis 651-2697**

O'Leary January 15, **June Easter 859-2094**

Pownal January 17, **Mary Ellen McInnis-651-2697 & Debbie Tweety**

Kensington January 17, **Barb Moase 836-3826**

Tignish January 18, **Nancy Hackett 882-3198**

Tyne Valley January 18, **Libby Colwill 831-2175**

Sherwood January 20, **Mary Ellen 651-2697 & Connie Gauthier 894-4340**

Charlottetown January 26, **Nancy Hashie 854-2311 & Connie Gauthier 894-4340**

Montague I have no idea when this is but **Mary Ellen McInnis 651-2697 & Debbie Tweety** maybe able to do it if we knew the date.

At this time I have not assigned the larger competitions but will be in contact with my accountants in the near future for those. Please feel free to contact me if you have any concerns about the accounting.

Yours In Skating

Nancy Hashie

Awards Report

Check the website for the Award Nomination forms. Forms must be typed and returned to me by Feb 7, 2005.

Coaches Report

Not Available

COMPETITION REPORT

DECEMBER 28, 2004

Entries have started to arrive for our STARSkate competition. Competitors who have entered events that will not be held (due to insufficient numbers) will be notified and their registration fees will be mailed back to them. At present I have received entries from 2 clubs with 3 clubs contacting me to let me know their entries are on the way. I will have a better idea of numbers for our meeting. Once all entries are in, a schedule will be mailed to all clubs. Clubs are asked

to remind parents to book their rooms if they are planning on staying down, demand for rooms from other sports may be heavy at that time of year and we don't want anyone to be disappointed. A committee will be formed in the very near future to handle the competition planning.

Date to Skate is just around the corner and the Summerside Club is busy with preparations.

Interclub will be an even bigger event this year with the addition of the Friendship Synchronized event. The Evangeline club is busy with preparations for this event.

I have started to receive volunteer forms from interested volunteers for National STARSkate.. Information is starting to arrive from Skate Canada, and all Team Leaders are busy forming their committees. Volunteers will be contacted a bit closer to the competition unless you have been approached to be a committee leader. Team Leaders are encouraged to have their confirmed committee volunteers fill out and send in their volunteer forms.

The Canada Games Training team held their first tryout in Crapaud on November 28 with a good turnout. Our second tryout will be in Crapaud also, on January 9, 2005. Hopefully the turnout will be just as good!

Respectfully submitted

Barb Mayhew
Competition Chair

Evaluators/ Judges

Island judges/evaluators have been busy this season with both training and assignments.

In training Nicole Betts and Tanya Gallant had supervised test and videos. Tanya will receive additional dance video training at Bridgewater this weekend. Written reports from the supervised tests should be available by mid-month. Jessica Ellis will have her next level of supervised test at Kensington later this month.

We are very fortunate to have Shannon Richard and family move into Kensington from Nova Scotia. Shannon is a gold level evaluator and a novice competitive judge. Shannon has expressed interest in gaining a single panel judge status. This will be a request to be considered during next year provincial funding request. Shannon will assist us by conducting supervised test up to the gold level and she is an experienced tech rep.

A novice clinic will be in NB later this season. Holly Betts has been referred to the coordinator. Effective Jan 2 , 2005 Tanya Gallant has her preliminary evaluator/primary judge status. Renee Eldershaw has confirmed a synchro clinic in NB this season.

Andre-Marc Allain has agreed to Feb 11-13 for a juvenile clinic. Information will be mailed early next week to those expressing interest. He will accept up to 15 participants.

Evaluators have been assigned to all January test days as follows:

Jan 2: O'Leary Int-High (Caryn Leask, Shannon Richard, Holly Betts, Debbie Mac Murdo)

Jan 9: Charlottetown Primary (Beryl MacMillan, Nicole Betts, Holly Betts)

Jan 7: Pownal Primary (Holly Betts, Beryl MacMillan,)

Jan 15 Alberton Primary (Sandra Caseley, Tanya Gallant)

Jan 21 Evangeline Primary (Rhonda MacNeill, Tanya Gallant)

Jan 26 Kensington Primary (Shannon Richard, Jessica Ellis, Sandra Caseley)

March 12-Alberton (Tanya Gallant and Shannon Richard)

March 13- Sherwood Primary-High: (Shannon Richard, others to be added)

March 16-Kensington Primary- (Shanon Richard, others to be added)

March 16- Summerside Primary – (Sandra Caseley – others to be added.)

March 26 – Kensington Int-High – Shannon Richard, (Caryn Leask if competitive panel needed) others to be added.

Montague?? Cornwall??

Date to Skate are confirming judges. List for ADL ,Interclub, STARSkate are in process.

June Easter

Marketing Committee Report

In an effort to get more media coverage a draft media plan and press release template have been developed. It is important for event organizers to provide Glen with information in order to assist us getting more media coverage.

Press Release:

-A press release was prepared about the performance of our skaters at the Eastern Challenge. This has been posted on the website.

Website Updates:

- Added 24 news articles in November.
- Added 12+ news articles in December.
- Updated the events calendar including test days and competitions.
- 13 of our 14 clubs have provided information of their webpage -(it is your responsibility to advise me if the information is incorrect)
- All competitions pages have been updated (ADL, Date to Skate, BMO Sectional, StarSkate, Synchro Friendship & Synchro Championship).
- Update the website with new board minutes.

Items that we are working on:

- Getting ready to update competitions pages with results.

I'm also looking for someone to help me manage the website or assist in promoting our sport. If you are interested please send me an email at danny@skatepei.ca

Yours in Skating;
Danny Lane

Membership Report

Dated :Jan.3,2005.

I have taken our last Stat sheet dated Dec.23,2004 and compared it to Aprils 2004.(last on for 2004)and noticed the following:

CanSkaters are < 20 for Ch'town

CanSkaters are <35 for Sherwood

CanSkaters are <20 for Alberton.

All other clubs vary by 5-10 skaters.

Iceland had only 7 skaters registered but I spoke to Michelle Kenny and she registered about 65 over the weekend. Now our total will be around ==1578 skaters.

We have 386 Can Powerskaters reg. for the fall and last years total was 394.I fell these numbers will increase somewhat with Jan 's registrations in all categories.

Respectively Submitted
Darlene Gallant

Recreational Skating

There is nothing new to report . I am still trying to find suitable ice-time for the Star Dance seminar which was to be held in December. Ice- time is difficult to find but also, to coordinate it with the dance coaches is also, a challenge.

The Skills seminar is still a go for March at the Cody Banks Arena. As for the P.A. pins (5 year & 10 year) , I am having difficulty finding out which skaters recieved theirs and who did not. Also, I have only received 1 clubs' list of P.A.'s so far this year. Please forward to me a complete list as soon as possible. Thanks.

Susan Gallant (Recreational Skating)

Skater Development Committee Report

EASTERN CHALLENGE

Five skaters represented PEI at the 2005 BMO Financial Group Eastern Challenge. This was the first time skaters competed using the new point system. Our Pre-Novice Women placed 23rd, 28th and 30th and our Novice Women placed 25th and 28th. None of the skaters qualified for Eastern Challenge funding, which is based on placement at the competition.

PROVINCIAL WINTER GAMES

The Canada Games Figure Skating volunteer staff decided not to participate in the Provincial Winter Games this year. There were several reasons for this decision including a conflict with Interclub and Friendship Sychro, the fact that the “village” aspect and team competition has been removed, it may detract from entries at Date-to-Skate and the short time frame to prepare for the competition posed problems with receiving medals and t-shirts by the competition date.

CANADA GAMES

The first Talent Identification session was held in Crapaud on November 28th. The turn out was very good with between 17-19 skaters attending. Skaters and parents were given the selection criteria for the games at a debriefing after the on-ice portion of the training. The next Talent ID session will be held again in Crapaud from 12:00pm-2:00pm on January 9th.

FUNDING

Off-Ice Training

The deadline for Off-Ice Training was November 30th. Seven skaters applied and qualified for Off-Ice Training funds. Skaters received between \$300 - \$800 in funding depending on the length of their training.

Matched Grant Funding

The deadline for Matched Grant Funding is December 31st. To date three skaters have applied for funding.

Respectfully submitted,
Lisa Frizzell
Skater Development Chair

Synchronized Skating

January 6, 2005

The Registration forms for our 2005 Friendship competition (February 12) and our Synchronized Skating Championships (March 4, 2005) have gone out. The deadline for registration is January 17, 2005. In addition, registration forms for the NS Synchronized Skating Invitational taking place in Antigonish on February 18, 2005 have been distributed as well. If any clubs haven't received any of these registration forms, please let me know. An invitation to our Friendship competition has been extended to the New Brunswick and Nova Scotia clubs.

I have been communicating with Renee Eldershaw at Skate Canada regarding a judging seminar for synchro judges. She was also discussing the possibility of offering a clinic in conjunction with the New Brunswick section. I received an email yesterday from Heidi Brown from the NB section. She indicated to me that they will be having a seminar on Friday, January 21, 2005 and the trial judging will take place on January 22, 2005. June Easter had provided me with a list of those interesting in attending the seminar. Glen is going to contact them to see

if any are available on January 21 and 22, even though it is short notice. If anyone knows of anybody interested in attending this seminar, please ask them to contact me.

Respectfully Submitted,
Yolande Richard

Sport PEI Executive Director

This month has been one where I have had to deal with many Canada Games forms as well as Match Grant Assistant forms. There have been some Club sanctioning forms as well as the regular office administration emails and mail that have to be dealt with. I have also worked with Kevin Rigby who is at Sport PEI doing technology work , and he and I worked on the list of things that the sport of Figure Skating wanted me to either learn or brush on. We did daily work and will do follow up work to keep things moving forward. There still are a box of calendars here at the office as well. I have also sent Barb Mayhew the volunteer forms that have come to the office. Also anything that comes in that is of importance has been placed on to the web site.

Glen Flood
Executive Director